

QUARTERLY PERFORMANCE REPORT JULY - SEPT 2011
WDA/40/11

Recommendation

That Members note the Authority's performance as at Quarter 2 for 2011/12.

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Report of the Chief Executive

1. Purpose of the Report

- 1.1 To receive the second quarter's performance report for 2011/12 covering the period July 2011 to September 2011 as monitored against the Authority's Corporate Plan.

2. Background

- 2.1 Performance reports are produced on a quarterly basis and are an important part of the Authority's Performance Management Framework as they provide a mechanism for Members and officers to monitor and influence progress against the approved Corporate Plan.
- 2.2 This performance report is based on the Corporate Plan approved by Members at a meeting of the Authority held on 15th April 2011.

3. Performance Report

- 3.1 Attached at Appendix 1 is the performance report for the second quarter of 2011/12.
- 3.2 The format approved by Members contains four sections as follows:
- **Section 1 – Summary** – a high level indication of whether performance is on track or behind expectation;
 - **Section 2 – Commentary** – a comment on the key aspects of the performance from the responsible manager – including, where appropriate, comment on the steps being taken to rectify adverse performance;
 - **Section 3 – Detailed analysis** – a more in depth analysis of performance information that enables Members to understand the reasons for the performance and the way it has been reported in each of the key areas; and
 - **Section 4 – Special Focus Report** – a final section which provides in depth commentary and analysis on a specific topic each quarter.

- 3.3 Performance in the second quarter shows that environmental performance in currently exceeding targets both in terms of the Waste Management and Recycling Contract and the overall recycling performance for Merseyside which is a combined indicator for this authority and the five Merseyside councils.
- 3.4 The special focus report for this quarter provides Members with an update of the effects of the implementation of the Permit Scheme which completed its roll out to all sites in January 2011.
- 3.5 Members views are sought on any other specific areas of focus they would like to see included in future reports.

4. Risk Implications

- 4.1 The following risk assessment has been considered in preparing this report:

Identified Risk	Likelihood Rating	Consequence Rating	Risk Value	Mitigation
Failure to receive accurate and timely performance information will affect the Authority's ability to take effective decisions	1	4	4	Quarterly monitoring reports presented to Members

5. HR Implications

- 5.1 There are no HR Implications associated with this report.

6. Environmental Implications

- 6.1 There are no environmental implications associated with this report.

7. Financial Implications

- 7.1 There are no financial implications associated with this report.

8. Conclusion

- 8.1 Members are asked to note the Authority's current performance against its Corporate Plan as monitored for the period July to September 2011.

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The background documents to this report are open to inspection in accordance with Section 100D of The Local Government Act 1972 - Nil.