

APPOINTMENTS AND REPRESENTATIONS
WDA/33/08

Recommendation

That the following be determined for the 2008/09 Municipal Year:

1. the appointment of Lead Members and their portfolios;
2. the approval of the Terms of Reference and delegations for the Appeals and the Governance and Audit Committees and the appointment of its Members;
and
3. representatives be appointed to the Boards of Mersey Waste Holdings Limited and Bidston Methane Limited and to the North West Local Authorities' Employers' Organisation (NWLAEO).

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Report of the Director

1. Purpose of the Report

- 1.1 To seek nominations for Lead Members, the appointment of Committees and representations on other bodies for the 2008/09 Municipal Year.

2. Background

- 2.1 The Authority appoints its committees and determines Member representation on certain boards at its Annual Meeting each year.
- 2.2 The Authority also identifies specific portfolios to be held by the Chairman and other Lead Members appointed at this meeting.

3. Portfolios and Lead Members

- 3.1 In 2007/08, the Authority identified the following portfolios, and appointed Lead Members as follows:

Member	Portfolio	Current Holder
Chairman	Strategy and Forward Planning Finance Performance Management Best Value Procurement Sustainability	Councillor Cluskey
Lead Member	Risk Management Audit Procurement (Deputy)	Councillor Salter
Lead Member	Communications and PR	Councillor Baldock
All Members	Scrutiny Public Consultation	All Members

- 3.2 In practice, where a Member has specific responsibility for a portfolio, they will be involved in the development of that area including the development of proposals for Executive Decision.
- 3.3 Members are asked to review the roles and responsibilities of Members and allocate portfolios as appropriate for the 2008/09 Municipal Year.

4. Appeals Committee

4.1 Terms of Reference:

To hear and adjudicate upon:-

1. appeals relating to disciplinary and capability matters; and
2. appeals relating to grading referrals.

Delegation:

To have delegated to it all the powers of the Authority to hear and adjudicate upon appeals relating to disciplinary and capability matters and to determine grading referrals.

Quorum: 2 Members

2007/08 Membership: Councillors Salter, Lonergan, Tattersall and Crowther

- 4.2 Members are asked to approve the current Terms of Reference and Delegations to the Appeals Committee and to consider its Membership.

5. Audit and Governance Committee

5.1 Terms of Reference:

To deal with:-

1. the Authority's Statement of Accounts and other statutory financial determinations with the exception of Revenue and Capital Budget approval; and
2. the consideration of audit plans and reviews and receipt of the Annual Audit Letter.

Delegations:

To approve, only in those instances where an Authority Meeting is not scheduled within the timeframes required, the Statement of Accounts, Prudential Indicators, SAS 610 Report, Audit Plans, Action Plans resulting from Audit Reviews and Inspections and the Annual Audit Letter.

Quorum: 2 Members

2007/08 Membership: Councillors Tattersall, Lonergan, Dean and Turner

- 5.2 Members are asked to approve the current Terms of Reference and Delegations to the Governance and Audit Committee and to consider its Membership.

6. Board of Mersey Waste Holdings Limited

- 6.1 The Shareholders Agreement for Mersey Waste Holdings Limited (MWHL) was amended in September 2007 to enable the Authority to appoint up to four Members to its board.
- 6.2 The Authority subsequently appointed Councillor Salter at its meeting on 5th October 2007, to join Councillor Cluskey on the board of MWHL.
- 6.3 Members are asked to consider the appointment of up to four Members to the board of MWHL.

7. Board of Bidston Methane Limited

- 7.1 The Authority is entitled to appoint three Members to the Board of Bidston Methane Limited. Members appointed in 2007/08 were as follows:
- Councillors Salter, Crowther and Bridson.
- 7.2 Members are asked to consider the representations on the Board of Bidston Methane Limited for the coming year.

8. North West Local Authorities' Employers' Organisation

- 8.1 The Authority is requested each year to appoint a representative to the North Western Local Authorities' Employers' Organisation (NWLAEO).

- 8.2 Councillor Turner was initially appointed as the Authority's representative for the 2007/08 Municipal Year. Following Councillor Turner's resignation, no further appointment was made.
- 8.3 A letter has been received from NWLAEO requesting notification of our appointment and is attached at Appendix 1. The letter provides further detail of the appointment for Members' information.
- 8.4 Members are asked to consider the representation to the NWLAEO for the coming year.

9. Financial Implications

- 9.1 There are no financial implications associated with this report.

10. Conclusion

- 10.1 The Authority is asked to make the determinations for appointments and representations as set out in this report for the 2008/09 Municipal Year.

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The background documents to this report are open to inspection in accordance with Section 100D of The Local Government Act 1972 - Nil.