



MERSEYSIDE WASTE DISPOSAL AUTHORITY

SERVICE PLANNING**SECTION: Planning and Environmental**

MANAGER:	YEAR:
Calvin Stockton	2010/11
RESOURCES:	
<p>Staff: 4 staff as follows:-</p> <p>Planning and Environmental Manager (CS) Planning and Environmental Officer (GB) Environmental Officer (Full Time) (NF) Environmental Officer (Part-Time) (KK)</p> <p>Budget 2010/11:</p> <p><u>Revenue Budget – 2010/2011</u></p> <ol style="list-style-type: none"> 1. Establishment Budget (2010/11) – Section Element (service provision, excluding salaries) £25,598 2. Proposed Closed Landfill Sites Budget (2010/11) – Planning and Environmental Section Element £45,495 <p><u>Proposed Capital Programme – 2010/2011</u></p> <p><u>WMRC</u> £2,362,000 (Site acquisition, planning, communications, Officer Fees)</p> <p><u>RRC</u> £32,122,500 (Site acquisition, planning, communication, Officer Fees)</p>	

LOOKING BACK – OUTCOME FROM 2009/10 PLAN:
<p>Core Activities (2009/10) – Outcomes</p> <ul style="list-style-type: none"> • New Analytical Contract - to be let April 2010 • Proactive dialogue with the Environment Agency regarding monitoring of IPPC and Waste Management Licensing Responsibilities - All Closed Landfill Sites – Commencing review of Landfill Gas Management and Methane Emissions Monitoring • ISO 14001 – Commencing full review of Health and Safety, Risk Management and Compliance at Closed Landfill Sites and Waste Facilities in proximity to Closed Landfill Sites. • Full Infrastructure Audits undertaken at Bidston Moss and Billinge Hill Quarry – Bidston Methane Ltd.

Projects (2009/10) -

- Secured Site and Successful Planning Approval at Gillmoss MRF – April 2009
- Successful Planning Approval – Replacement HWRC Kirkby, site to be secured in 2010/11
- Agreement reached for Huyton replacement HWRC site, planning application to be submitted March/April 2010.
- Bidston Methane Ltd Succession – Procuring Legal, Technical and Planning Reviews to be able to conclude options for succession – MWDA to look at continued commercial viability of the Joint Venture. Infinis Energy Ltd. have acquired Novera Energy and will become new Joint Venture Partner. – Proposed Report to MWDA Members June 2010
- Sefton Meadows Part 2A Contaminated Land – MWDA appointed Legal Advisors Brabners Chaffe Street LLP to conduct liability review and also review of MWDA's current responsibilities for its own seven closed landfill sites. Report to MWDA Members June 2010.

Core Activities 2010/11

Title	Corporate Objective
<p>Environmental Monitoring and Control Programme</p> <ul style="list-style-type: none"> • Setting annual environmental monitoring programme • Undertaking environmental monitoring at the Authority's closed landfill sites and facilities • Site Investigation work and maintenance • Repairs and servicing of vehicles in line with vehicle provision contract • Interpretation and evaluation of monitoring data and associated production of reports • Management of IT Monitoring systems, including GIS (Geographical Information System) • Establishment and management of analytical laboratory services contract <p>Legislative/Policy reviews</p>	<p>1.5 To ensure that Health, Safety and Environmental Monitoring and control measures are in place at the Authority's sites</p>
<p>Restoration and Aftercare Closed Landfill Sites</p> <ul style="list-style-type: none"> • Implementation of aftercare proposals for closed landfill sites • Continued Liaison with outside interested parties • Joint working with Waste Facilities Section 	<p>1.3 To manage the development of new and existing sites and facilities and the restoration of closed landfill sites in a sustainable manner</p>

<ul style="list-style-type: none"> • Liaison with St.Helens MBC Legal Department as appropriate • Implementation of appropriate Lease Agreements • Part 2 A Contaminated Land investigations at Sefton Meadows Extension 2 Landfill Site • Legal review of MWDA's Environmental Monitoring responsibilities closed landfill sites 	
<p>Support to the Procurement Programme</p> <ul style="list-style-type: none"> • Attendance at Strategic Meetings • GIS service provision • Site Reviews • Document Input • Contribution to Competitive Dialogue 	<p>1.4 To continue to deliver the Authority's Site Acquisition and Planning Strategy, consistent with the Joint Municipal Waste Management Strategy (JMWMS) and wider planning policies</p>
<p>Operation and Management of GIS System</p> <ul style="list-style-type: none"> • Management and review of the Authority's GIS system • Provide support to the Authority on request • Support other sections and projects with geospatial data and information (including pilot HWRC permit scheme) 	<p>2.4 To deliver the Authority's Data Quality Strategy to improve the quality of the data used by the Authority and its stakeholders to support good decision making and improve services</p>
<p>Closed Landfill Site Search Database</p> <ul style="list-style-type: none"> • Management and processing of the Authority's database • Financial management of implementing the charging policy for information searches • Digitisation of Authority's archive database • Associated website service development and related applications 	<p>1.2 To work with customers, contractors and stakeholders to continuously improve the waste services we provide in terms of efficiency, effectiveness and sustainability</p>
<p>Development and Implementation of Environmental Management Systems and ISO 14001</p> <ul style="list-style-type: none"> • Implementation of ISO 14001 • Complete associated procedures to manage the and report environmental monitoring compliance at closed landfill sites 	<p>1.5 To ensure that effective health, safety and environmental monitoring and control; measures are in place at the Authority's sites</p>

<p>and facilities</p> <ul style="list-style-type: none"> • To complete a review of the Authority's Emergency Call Out Procedure (Closed Landfill Sites) and other Health and Safety, Risk Management Procedures • To have appropriate Technical Competence through the WAMITAB/CIWM Competency Scheme (COTC) for the Management of Billinge Hill Quarry Closed Landfill Site 	
<p>Strategic Meeting Representation and Partnership</p> <ul style="list-style-type: none"> • Bidston Moss Multi-User Group (Forestry Commission) – (KK) • Bidston Restoration Management Group (Forestry - Commission/MWDA) (CS) • Contaminated Land Officers Group (Merseyside and Halton District Councils) (NF, KK) • Bidston Methane Ltd – Ops Group Bidston Methane Ltd – JMB - (NF) • Bidston Methane Ltd – Board (CS) • Communications Group (MWDA) Brickfields (NEWLANDS) Group (KK) 	3.2 To maximise engagement with all stakeholders through effective communication, consultation and engagement
<p>Corporate Development</p> <ul style="list-style-type: none"> • Performance Management support • Risk Management support • Staff Development Meetings 	2.5 To continuously develop and review our performance, policies and strategies in line with regional and national guidelines and current best practice
<p>Support to Waste Facilities Section</p> <ul style="list-style-type: none"> • Recommending remedial works at Closed Landfill Sites and Waste Facilities • Risk Management • Assist with Insurance Reviews Joint working on control works and related projects • Planning Application support 	1.5 To ensure that effective health, safety and environmental monitoring and control measures are in place at the Authority's sites
<p>Administration and Management</p> <ul style="list-style-type: none"> • Production of Committee Reports • Conduct Staff Development 	2.1 To maintain good governance arrangements and effective use of resources in line with best practice

Meetings	
Communications and PR <ul style="list-style-type: none"> • Joint Communications Group • Press Release sign off • Media Support • Website Support 	2.3 To effectively engage with our customers and stakeholders to meet the aims of the Authority's Communications and Education and Awareness Strategy
Strategic Links <ul style="list-style-type: none"> • Input on request to on-going development of the JMWMS for Merseyside • Merseyside Policy Unit • Merseyside Strategic Agenda and City Region 	3.3 To lead the development of the Merseyside and Halton Waste Partnership and encourage joint working opportunities which strengthen the effectiveness and efficiency of the partnership
Financial Services and Budget Management <ul style="list-style-type: none"> • Budget Setting, raising orders and Management • Capital Programme Management (Sites, Planning and Strategic Comms.) 	1.1 To sustainably procure goods and deliver services in accordance with best practice and which demonstrate value for money and continuous improvement
Bidston Methane Ltd – Joint Venture <ul style="list-style-type: none"> • Attendance at Operational Meetings • Attendance at JMB Meetings • Attendance at Board Meetings • Technical liaison with NOVERA Energy and Waste Facilities Section • Reporting and Reviews • Post Commercial Utilisation • Succession Strategy 	1.5 To ensure that effective health, safety and environmental monitoring and control measures are in place at the Authority's sites

LOOKING FORWARD – PRIORITIES FOR 2010/11:	
Corporate Objective	Description of Section's Contribution to Objective in Forward Year
Objective 1.3 To manage the development of new and existing sites and facilities and the restoration of closed landfill sites in a sustainable manner	<p>To continue with the implementation of the term management programme for Bidston Moss Closed Landfill Site in partnership with the Forestry Commission</p> <p>To continue to implement a long term management programme for Red Quarry Closed Landfill Site in partnership with the Forestry Commission.</p> <p>To review and confirm the Authority's position with regard to its legal responsibility for its closed landfill sites and any other</p>

	potential sites operated by the former Merseyside County Council and report back to Members.
<p>Objective 1.4 To continue to deliver the Authority's Site Acquisition and Planning Strategy, consistent with the Joint Municipal Waste Management Strategy (JMWMS) and wider planning policies</p>	<p>To acquire land and secure Planning Permissions for:-</p> <ul style="list-style-type: none"> • Strategic Facility(s) for Waste Recovery • To successfully discharge planning conditions for the Replacement HWRC at Kirkby • To successfully apply for planning permission for a replacement HWRC at Huyton • Successfully discharge planning conditions for the Gillmoss MRF • Reach successful planning outcome for the Scottish Power supply for the Gillmoss MRF <p>To continue to assess potential sites to secure additional HWRC capacity for Liverpool and to assist in the review of the HWRC Needs Assessment</p>
<p>Objective 1.5 To ensure that Health, Safety and Environmental Monitoring and control measures are in place at the Authority's sites</p>	<p>To Develop and Implement an appropriate Succession Strategy for the Bidston Methane Ltd Joint Venture</p> <p>To complete a full health and safety, risk assessment and compliance review at the Authority's closed landfill sites as part of the Authority's iso14001 process and consult with St.Helens MBC Health and Safety Team as appropriate.</p> <p>To complete Gas Monitoring Risk Assessments at Bidston, Southport, Otterspool, Ravenhead, Sefton Meadows, West Kirkby HWRC's in proximity to closed landfill sites</p>

IDENTIFIED RISKS IN 2010/11: (Key 5 high, 1 low)					
Risk Identified (Corporate Risk Register reference identified)	Link to Corporate Risk Ref:	Impact	Likelihood	Risk Value	Mitigation
Failure to secure sites for implementation of procurement (Ref 1)	Aim 1 Objective 1.4	5	4	20	MWDA Site selection strategy and protocol and Waste DPD
Failure to manage health, safety and environmental impact of the Authority's activities (Ref 27)	Aim 1 Objective 1.5	5	2	10	MWDA Environmental Monitoring and Control Programme, planned maintenance, capital programme, ISO14001
Failure to Implement Bidston Methane Ltd Future Management Strategy (Ref 11)	Aim 1 Objective 1.5	2	4	8	MWDA Environmental Monitoring and Control programme and development of future management strategy with Infinis Energy as part of BML Joint Venture

PROJECTS FOR 2010/11:		
Title	Project Manager/ Principle Support	Corporate Objective
SITES AND PLANNING PROGRAMME		
Site 1 – Waste Recovery Facility	Carl Beer/ <i>Calvin Stockton/Graeme Bell</i>	1.3, 1.4
Site 2 – Waste Recovery Facility	Carl Beer/ <i>Calvin Stockton/Graeme Bell</i>	1.3, 1.4
Site 3 – Obtain site and Successful Planning Permission - New HWRC Liverpool	Graeme Bell/ <i>Calvin Stockton/Tony Byers</i>	1.3, 1.4
Site 4 – Discharge Planning Conditions, Replacement HWRC Kirkby	Graeme Bell/ <i>Calvin Stockton/Tony Byers</i>	1.3, 1.4
Site 5 – Obtain Site and Successful Planning Permission Replacement HWRC, Huyton	Graeme Bell/ <i>Calvin Stockton/Tony Byers</i>	1.3, 1.4
Site 6 – Discharge Planning Conditions – Gillmoss MRF	Graeme Bell/ <i>Calvin Stockton/Tony Byers</i>	1.3, 1.4
Site 7- Gillmoss MRF – Electricity Sub-Station	Graeme Bell/ <i>Calvin Stockton/Tony Byers</i>	1.3, 1.4
HWRC Needs Assessment Review	Lyn Fairhurst/ <i>Graeme</i>	1.3, 1.4

	<i>Bell</i>	
CLOSED LANDFILL SITE MANAGEMENT PROGRAMME		
Bidston Methane Ltd. Future Management Strategy	Calvin Stockton/ <i>Neil Fox</i>	1.3, 1.5
Bidston Moss Closed Landfill Site – Continued Long Term Management	Calvin Stockton/ <i>Kate Knowles</i>	1.3, 1.5
Red Quarry Closed Landfill Site – Continued Long Term Management	Calvin Stockton/ <i>Kate Knowles</i>	1.3, 1.5
To review and confirm the Authority's position with regard to its legal responsibility for its closed landfill sites	Calvin Stockton/ <i>Graeme Bell</i>	1.3, 1.5
OTHER PROJECTS		
Review of MWDA Service Provision and Identify Opportunities (EMT Management Project)	John Connell/ <i>Calvin Stockton/Paul Jobe</i>	2.1
Assets Review	Lyn Fairhurst/ <i>Graeme Bell/Calvin Stockton</i>	1.5
Skills Audit	Paula Pocock/ <i>Calvin Stockton</i>	2.2
Visibility and Marketing Success	Carl Beer/ <i>Calvin Stockton</i>	2.3

PERFORMANCE TARGETS:			
Local Performance Indicators	Target 2009/10	Actual 2009/10	Target 2010/11
To acquire an interest in the land and secure options on two strategic sites for Waste Recovery	31/12/09	n/a	31/12/10
To secure the land and achieve successful planning permission for the Gillmoss MRF	30/04/09	06/04/09	n/a
To secure the land and achieve successful planning permission for a replacement HWRC for Kirkby	31/12/09	12/11/09	n/a
To secure the land and achieve successful planning permission for a replacement HWRC for Hutyton	31/12/09	n/a	30/04/10
To identify an appropriate remediation strategy for leachate management at Sefton Meadows Extension 2 closed landfill site.	n/a	n/a	31/03/11
To identify an appropriate succession option for Bidston Methane Ltd.	n/a	n/a	31/12/10