

ANNUAL MEETING AND TIMETABLE OF MEETINGS 2006/07
WDA/02/06

Recommendation

That:

1. the Authority fix the date of its Annual Meeting for 2006/2007 and consider a programme of meetings for the Municipal Year; and
2. the Clerk to the Authority be granted delegated powers to make any future alterations to the timetable of meetings as deemed appropriate, in consultation with the Chairman and Deputy Chairman of the Authority.

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Report of the Director of Waste Disposal

1. Purpose of the report

To request that the Authority fix a date for its Annual Meeting for 2006/2007 and consider a programme of meetings through the year.

2. Annual Meeting

- 2.1. Under the provisions of paragraph 6A of the Local Government Act 1972, the Annual Meeting of the Authority shall be held on such a day between 1st March and 30th June inclusively as the Authority may fix.
- 2.2. The Authority has in the past held its Annual Meeting to follow those of the District Councils. A date at the end of May allows all District Councils to have held their own annual meetings.
- 2.3. Members should note that, with certain exceptions, a one month period of notice of appointment to the Waste Disposal Authority is required.
- 2.4. If the Authority was to delay its Annual Meeting to allow sufficient time for such appointments to become effective, it would have to hold its own meeting at the end of June. It has been the Authority's practice to hold its meetings on Fridays and if it was to follow the same timetable, the equivalent date for the Annual Meeting in the current year would be 23rd June 2006.

3. Authority Meetings

- 3.1. The Authority schedules only four meetings each year. Where key decisions or scrutiny items need to be considered by the Authority in the intervening period, special meetings can be arranged by the Clerk to the Authority, for which delegated powers are required. Members are advised that a significant number of special meetings are anticipated during the next year to deal with key decisions relating to the Procurement Project.

- 3.2. It has been the practice of the Authority to hold its ordinary meetings at 2.00pm on Fridays. If this timetable was to be continued and the Authority agreed to the suggested date of 23rd June 2006 for the Annual Meeting, a provisional timetable of meeting dates is as follows:-

23rd June 2006 (AGM and ordinary meeting)
6th October 2006
2nd February 2007 (Budget and ordinary meeting)
20th April 2007

4. Conclusion

- 4.1. Members are requested to agree the date of the Annual Meeting and the timetable of meetings, subject to any variations they may wish to make.
- 4.2. Members are also requested to grant delegated powers, as in previous years, to the Clerk to the Authority, in consultation with the Chairman and Deputy Chairman of the Authority, to make any future alterations to the timetable of meetings as deemed appropriate.

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The background documents to this report are open to inspection in accordance with Section 100D of The Local Government Act 1972 – Nil.