

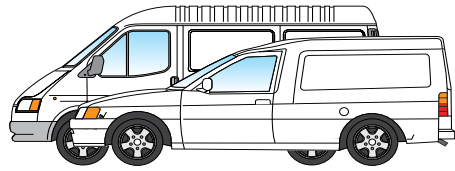


## A guide to booking a van/trailer for your household recycling and waste.

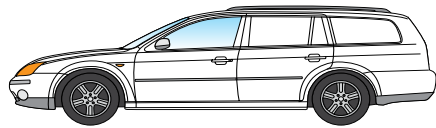
[www.merseysidewda.gov.uk](http://www.merseysidewda.gov.uk)



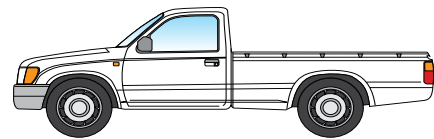
# You'll need to book to bring your household waste with one of the following:



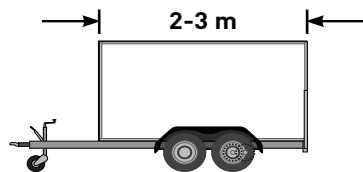
A van (of any size)



An estate/hatchback/4x4/car with rear seats permanently removed and/or blanked out side/rear windows



A pick-up type vehicle (pick-ups with crew cabs i.e. 4/5 seats do not need to make a booking)



A trailer between 2 and 3 metres long

We **do not** allow any access to our Recycling Centres by:

- vehicles above 3.5 tonne gross weight
- vehicles with trailers greater than 3 metres long

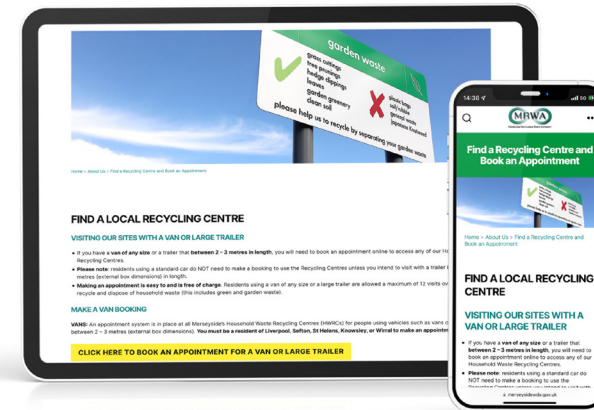
You **do not** need a booking to bring us your household waste if you are simply using a car or a car with a trailer that is less than 2 metres long.

## What if I am using a hired van?

You may use a hire van to bring your household waste, but you will still need to book a visit in advance. Those with a hire vehicle booking will be asked to present the hire documents at the Recycling Centre. Residents with hire van bookings that arrive at a Recycling Centre without the correct documentation will be refused entry to the site.

## The Booking System

- Visits are strictly via a pre-arranged booking only and anyone turning up without a pre-booked visit will be turned away.
- There is no specific time slot for bookings and, once the date of a booking has been confirmed, your vehicle registration details will be provided to site attendants and you can turn up at any time on your allotted day.
- If there are queues at site, residents with a booking will need to join the queue.
- Visits in a van or with a large trailer will be limited to a maximum of 12 visits per year for each household for deposit of any type of waste including garden waste.
- Only household waste is permitted at our sites and you may be refused access (even if you have a confirmed appointment) if it is suspected that the waste you are bringing has arisen from trade or commercial activity.



- One booking allows one visit only to the chosen Recycling Centre on the allotted day. The week for appointments runs from Sunday to Saturday.

- Bookings cannot be booked for that same day. All bookings need to be booked at least one day in advance.

Please note our site opening hours are available on our website.

[www.merseysidewda.gov.uk](http://www.merseysidewda.gov.uk)

## How do I make a booking?

Please make your booking online at [www.merseysidewda.gov.uk](http://www.merseysidewda.gov.uk).

If you cannot access our online booking system please call one of our booking lines Mon-Fri, 8.30am-4.00pm:

Tel: **07774 787340**  
or Tel: **07774 787370**

## Trade & commercial waste

As a householder, waste that you pay another person to remove for you is trade waste and cannot be brought to a Household Waste Recycling Centre (HWRC) by them on your behalf. This waste is the responsibility of the trader or commercial operator. Merseyside's HWRCs are for use by those disposing of their own household waste only. MRWA cannot accept any trade or commercial waste at its HWRCs.

To ensure security and prevent illegal activity Automatic Number Plate Recognition and Closed Circuit Television Camera systems are in operation at HWRCs on Merseyside.

Those looking to dispose of trade waste may want to contact Veolia on Tel. 0203 567 4200.

Further information on disposing of trade waste can be found from the Environment Agency at [www.environment-agency.gov.uk](http://www.environment-agency.gov.uk) or Tel. 03708 506 506.

## Fly tipping and your duty of care

Fly-tipping is the illegal dumping of waste at roadsides, in lay-bys or on open land.

Fly-tipping on public land will be removed by your local council and can cost millions of pounds every year.

All householders have a legal duty of care to ensure that when they hand over their waste they do so to a person who is properly authorised to manage their waste. This reduces the chance of waste ending up in the hands of those who might illegally fly-tip. A household may be fined by their local council if their waste is fly-tipped and they cannot demonstrate they took reasonable steps to ensure they handed their waste to an authorised person.

Further information and simple tips on how to ensure you comply with your waste duty of care can be found on [www.merseysidewda.gov.uk](http://www.merseysidewda.gov.uk).

### PRIVACY NOTICE

As part of the booking system we will need to capture some of your personal information in order to provide you with a service. The Authority, in line with its statutory duties, publishes a detailed Privacy Notice that covers all of the sets of personal data that it retains and processes for the purpose of delivering its services, operations and public facilities. A copy of the most current Privacy Notice can be found at [www.merseysidewda.gov.uk/find-a-local-recycling-centre](http://www.merseysidewda.gov.uk/find-a-local-recycling-centre).