Risk Assessment Example

You should explain how you have considered all risks involved for your project. You should describe in detail the steps you will carry out to minimise these risks.

Key: I = Impact L = Likelihood RR= Risk Rating and L x S = RR

Risk Hazard	Rating before mitigation (I x L = R)			Mitigation	Rating before mitigation (L x S = R)		
	Impact	Likelihood	RR		L	S	R
EXAMPLE: Event or workshop sessions Slips, trips, and falls	**3**	**3**	**M**	• Attendees to be given information regarding of centre layout and rules • Participants to arrive in a timely manner specified in the invitation • Attendees to sign in and register • Attendees to social distance if needed • All will be given an overview of the fire safety procedures and instruction on emergency procedures, at the start of workshop. • Participants will access and egress in a safe and coordinated manner, • Fire Direction/Exit Signage displayed	**3**	**2**	**Low**
Volunteers sick and unavailable for workshop	**3**	**2**	**L**	**We have a pool of volunteers and can call on extra people if someone can't attend for whatever reason** **We regularly advertise for new Volunteers**	**3**	**1**	**Low**
Continue with specific risks for your project							