



**At the Annual meeting of the Authority
held on Friday 23rd June 2023**

Present: **Cllr Page**
Cllr L Robertson-Collins
Cllr Bell
Cllr K Brown
Cllr Osundeko
Cllr Norris
Cllr Martin

1. **Appointment of Chair**

It was moved and seconded that Councillor Page be appointed Chair.

Resolved that Councillor Page be appointed Chair for the 2023/24 Municipal Year.

Chair gives thanks to all current members, previous members, contractor staff and officers for all their hard work.

2. **Appointment of Deputy Chair**

It was moved and seconded that Councillor Osundeko be appointed Deputy Chair.

Resolved that Councillor Osundeko be appointed Deputy Chair for the 2023/24 Municipal Year.

3. **Apologies for Absence**

Apologies for absence were received from Councillors Carlin, Gardner, Nelson

4. **Minutes of the Authority Meeting held on 21st April 2023**

Resolved that the minutes of the Authority Meeting held on 21st April 2023 be approved and signed as a correct record.

5. **Declarations of Interests by Members and Officers**

The were no declarations of interest by Members and Officers

6. **Question(s) from Members under Procedural Rule 9**

There were no questions submitted by Members in accordance with Procedural Rule 9.

7. **Question(s) from Members of the Public under Procedural Rule 10**

There were no questions submitted by members of the public in accordance with Procedural Rule 10.

8. **Motion proposed by Members under Procedural Rule 15**

There were no motions proposed by Members under Procedural Rule 15.

9. **Appointment of Committees**
WDA/11/23

The Authority determined the appointments and representations set out in this report for the 2023/23 Municipal Year and granted delegated powers of the Authority to the Clerk to complete any outstanding appointments.

Resolved:

1. approval of the Terms of Reference and delegations for the Appeals Committee, Audit and Governance Committee and the Investigating and Disciplinary Committee and the appointment of Members to those committees.
2. appointment of Chair to the Investigating and Disciplinary Committee.
3. appointment of Members to the Forward Planning Panel.
4. representation on the Boards of Mersey Waste Holdings Limited, Bidston Methane Limited and the North West Employers' Organisation; and
5. delegated powers of the Authority were granted to the Clerk in consultation with all Members to finalise any outstanding appointments in relation to the above.

Appeals committee:

Cllrs Page, Carlin, Osundeko, Brown

Audit and governance committee:

Cllrs Gardner, Martin

Investigating and disciplinary committee:

Cllrs Bell, Page, Norris

Chair Cllr Bell

Forward planning committee:

Cllrs Page, Osundeko, Bell, Norris

Outside Bodies-

Mersey Waste Holding Ltd:

Cllrs Page, Osundeko, Martin, Norris

North West Employers:

Cllr Osundeko

10. **Questions on the Discharge of Functions**
WDA/12/23

The Authority indicated its five nominations for the forthcoming year in accordance with Section 41 of the Local Government Act 1985.

Resolved that:

The Authority nominates Members at its Annual Meeting each year and the Members nominated in this Municipal Year were:

Knowsley MBC	Councillor Bell
Liverpool CC	Councillor Robertson-Collins
St Helens MBC	Councillor Osundeko
Sefton MBC	Councillor Page
Wirral MBC	Councillor Martin

11. **Constitution Update and Governance Matters**
WDA/13/23

At the commencement of a new municipal year, it is appropriate for the Constitution to be updated and adopted by the Authority. The Monitoring Officer is responsible for ensuring that the Constitution for the Authority is up to date, relevant and effective. Any proposed changes to the Constitution are subject to Member approval.

Resolved that:

Members adopt the Scheme of Delegation for the 2023/24 Municipal Year, as per Appendix 1;

Members agree to adopt the proposed amendments to the Contract Procedural Rules, and for the final drafting of the Rules and associated procurement guidance to be finalised by the Chief Executive in consultation with the Authority Chairperson; and

Members agree to adopt the revised Constitution accordingly.

12. **MWDA Outturn Report 2022-23**
WDA/14/23

To advise Members of both the final outturn with regard to the Authority's Capital and Revenue expenditure in 2022-23 and the position of the Authority's reserves. The final outturn positions for the Authority's Prudential Indicators are included in the report for Members to note.

Resolved that:

Members have made note of the final outturn position with regard to the Authority's Revenue and Capital Expenditure for 2022-23; and

Members Agreed upon the final outturn with regard to the Authority's Prudential Indicators as included in Appendix 3.

13. **Internal Audit Plan 2023/24**
WDA/15/23

Members asked to review Internal Audit Plan 2023/24 to provide assurance about governance arrangements at the Authority. The plan is attached at Appendix 1

Resolved that:

Members approve the Internal Audit Plan for 2023-24

14. **Internal Audit Reports**
WDA/16/23

The Authority is required to maintain an effective Internal Audit as a part of its statutory governance arrangements. The Authority's Internal Audit is provided by St Helens Council. The Auditor reviews the arrangements at the Authority and reports to Members on any weaknesses and recommends improvements. This report brings to Members attentions the outcome of the latest review. Members are asked to note the report.

Resolved that:

Members noted the contents of the reports from the Internal Auditor.

15. **MRWA Update on Audit Recommendations**
WDA/17/23

Members are reminded that the external auditor's report in November 2021 included statutory recommendations for the Authority to respond to.

One of the recommendations was that Members receive a report on progress against the other recommendations until agreed actions were implemented, this report responds to that recommendation.

Resolved that:

Members have Noted and agreed upon the Authority's progress in response to audit recommendations

Exclusion of the Public

Resolved that the public be excluded from the meeting during consideration of the following items for the reasons stated.

<u>Minute</u>	<u>Reason (under the Local Government Act 1972)</u>
26	Exempt information relating to any individual (Paragraph 3 of Schedule 12 of the Local Government Act 1972)

16. **REVIEW OF INFORMATION COMMUNICATION TECHNOLOGY SYSTEMS** **WDA/18/23**

Members are informed of the forthcoming expiry of the Authority's existing Service Level Agreement regarding Information and Communication Technology (ICT) System provision which ceases in December 2023.

Members are asked to review report outlining the proposed procurement route for replacement ICT systems and associated costs

Resolved that:

Members note that the current provision of Information and Communications Technology Systems expires in December 2023, and

approve the procurement approach of replacement ICT services to maintain existing service levels and future requirements