



**At the Annual meeting of the Authority
held on Friday 24th June 2022**

Present: **Cllr T Concepcion**
Cllr L Robertson-Collins
Cllr S Williams
Cllr K Brown
Cllr H Bell
Cllr C Page
Cllr P Martin

1. **Appointment of Chair**

It was moved and seconded that Councillor Concepcion be appointed Chair.

Resolved that Councillor Concepcion be appointed Chair for the 2022/23 Municipal Year.

Chair gives thanks to all current members, previous members, contractor staff and officers for all their hard work.

2. **Appointment of Deputy Chair**

It was moved and seconded that Councillor Page be appointed Deputy Chair.

Resolved that Councillor Page be appointed Deputy Chair for the 2022/23 Municipal Year.

3. **Apologies for Absence**

Apologies for absence were received from Councillors B Osundeko, Cllr N Carlin and Cllr Nelson

4. **Minutes of the Authority Meeting held on 22nd April 2022**

Resolved that the minutes of the Authority Meeting held on 22nd April 2022 be approved and signed as a correct record.

5. **Declarations of Interests by Members and Officers**

The were no declarations of interest by Members and Officers

6. **Question(s) from Members under Procedural Rule 9**

There were no questions submitted by Members in accordance with Procedural Rule 9.

7. **Question(s) from Members of the Public under Procedural Rule 10**

There were no questions submitted by members of the public in accordance with Procedural Rule 10.

8. **Motion proposed by Members under Procedural Rule 15**

There were no motions proposed by Members under Procedural Rule 15.

9. **Appointment of Committees**
WDA/09/22

The Authority determined the appointments and representations set out in this report for the 2022/23 Municipal Year and granted delegated powers of the Authority to the Clerk to complete any outstanding appointments.

Resolved:

1. approval of the Terms of Reference and delegations for the Appeals Committee, Audit and Governance Committee and the Investigating and Disciplinary Committee and the appointment of Members to those committees.
2. appointment of Chair to the Investigating and Disciplinary Committee.
3. appointment of Members to the Forward Planning Panel.
4. representation on the Boards of Mersey Waste Holdings Limited, Bidston Methane Limited and the North West Employers' Organisation; and
5. delegated powers of the Authority were granted to the Clerk in consultation with all Members to finalise any outstanding appointments in relation to the above.

Appeals committee:

Cllrs Concepcion, Williams, Bell and Osundeko

Audit and governance committee:

Cllrs Williams, Brown, Bell and Page

Investigating and disciplinary committee:

Cllrs Bell, Williams and Page

Chair Cllr Williams

Forward planning committee:

Cllrs Concepcion, and Bell

Outside Bodies-

Mersey Waste Holding Ltd:

Cllrs Concepcion, Page

North West Employers:

Cllr Robertson-Collins

10. **Questions on the Discharge of Functions**
WDA/10/22

The Authority indicated its five nominations for the forthcoming year in accordance with Section 41 of the Local Government Act 1985.

Resolved that:

The Authority nominates Members at its Annual Meeting each year and the Members nominated in this Municipal Year were:

Knowsley MBC	Councillor Bell
Liverpool CC	Councillor Robertson-Collins
St Helens MBC	Councillor Osundeko
Sefton MBC	Councillor Page
Wirral MBC	Councillor Martin

11. **Constitution Update Governance Matters**
WDA/11/21

Members were provided with a report detailing the progress made during 2021/22 against the objectives set out in the corporate plan.

Members were also given the proposed service delivery plan for 2022/23.

Resolved that;

The previous year's progress be noted.

The corporate plan which sets out the authorities Aims and objectives for 2022/23 be agreed; and

The proposed Service delivery plan for 2022/23 set out in appendix 3 be agreed

12. **Constitution Update and Governance Matters**
WDA/12/22

At the commencement of a new municipal year, it is appropriate for the Constitution to be updated and adopted by the Authority. The Monitoring Officer is responsible for ensuring that the Constitution for the Authority is up to date, relevant and effective. Any proposed changes to the Constitution are subject to Member approval.

Resolved that:

Members adopt the Scheme of Delegation for the 2022/23 Municipal Year, as per Appendix 1;

Members agree to adopt the proposed amendments to the Contract Procedural Rules, and for the final drafting of the Rules and associated procurement guidance to be finalised by the Chief Executive in consultation with the Authority Chairperson; and

Members agree to adopt the revised Constitution accordingly.

13. **MWDA Outturn Report 2021-22**
WDA/13/22

To advise Members of both the final outturn with regard to the Authority's Capital and Revenue expenditure in 2021-22 and the position of the Authority's reserves. The final outturn positions for the Authority's Prudential Indicators are included in the report for Members to note.

Resolved that:

Members have made note of the final outturn position with regard to the Authority's Revenue and Capital Expenditure for 2021-22; and

Members Agreed upon the final outturn with regard to the Authority's Prudential Indicators as included in Appendix 3.

14. **Climate Action Plan Update**
WDA/14/22

This report provides Members with an update on the progress made by the Authority since the Climate Action Plan was approved. It also sets out proposals to amend the way the Authority works to deliver the objectives of the Climate Action Plan going forwards regarding energy conservation, consumption and production. Also, closed landfill Management- Gas control and waste stream and waste treatment impacts.

Resolved that:

Members agreed upon the details put forward in the report;

Members also made note of the progress made in relation to measures included in the Climate Action Plan; and

Proposals to take the Authority's revised public facing Climate Action Plan forward be approved.

15. **Internal Audit Reports**
WDA/15/22

The Authority is required to maintain an effective Internal Audit as a part of its statutory governance arrangements. The Authority's Internal Audit is provided by St Helens Council. The Auditor reviews the arrangements at the Authority and reports to Members on any weaknesses and recommends improvements. This report brings to Members attentions the outcome of the latest review. Members are asked to note the report.

Resolved that:

Members noted the contents of the reports from the Internal Auditor.

16. **MRWA Update on Audit Recommendations**
WDA/16/22

Members are reminded that the external auditor's report in November 2021 included statutory recommendations for the Authority to respond to.

One of the recommendations was that Members receive a report on progress against the other recommendations until agreed actions were implemented, this report responds to that recommendation.

Resolved that:

Members have Noted and agreed upon the Authority's progress in response to audit recommendations