



MERSEYSIDE RECYCLING & WASTE AUTHORITY

**MERSEYSIDE... A PLACE
WHERE NOTHING IS WASTED**

Enquiries to:	Peter Williams
DDI:	0151 255 1444
Email:	procurement@merseysidewda.gov.uk
DOC ID:	FIN/60
Our Ref:	20812
Your Ref:	-
Date:	26 th April 2022

Dear Sirs

RE: FINANCIAL ACCOUNTING SUPPORT (RETROSPECTIVE)

I am pleased to invite you to submit your Tender for the above works.

The Tender documents comprise of:-

- i) Instructions for Tendering
- ii) Conditions of Contract
- iii) Form of Agreement incorporating Collusive Tendering Certificate
- iv) Scope of Works
- v) Schedule of Rates

Tenders shall be returned in accordance with the Instructions for Tendering to:

The Chief Executive
Merseyside Waste Disposal Authority
7th Floor No 1 Mann Island
Liverpool, Merseyside, L3 1BP

Tender shall be returned no later than **12:00 Noon on Thursday 2nd June 2022**. It is important that this envelope is not franked or marked in any way so as to indicate your identity and that the Tender Return Envelope label is used.

The period of Validity of Tenders shall be 8 weeks from the date of return. However, should circumstances prevent the acceptance of the appropriate tender during such period the Authority may, with the agreement of the appropriate tenderer, accept a tender on a date after the termination of the said validity period.

Any amendments to the documentation during the tender period will be posted on the Authority's website at www.merseysidewda.gov.uk.

Yours faithfully

Peter Williams
Director of Finance
On behalf of the Chief Executive