



MERSEYSIDE RECYCLING & WASTE AUTHORITY

**MERSEYSIDE... A PLACE
WHERE NOTHING IS WASTED**

Enquiries to: Tony Byers / Emma Cowell
DDI: 0151 255 1444
Email: procurement@merseysidewda.gov.uk
DOC ID 20767
Our Ref: SIT/500
Your Ref: -
Date: 11th February 2022

Dear Sirs

**Re: Merseyside Waste Disposal Authority
PROVISION OF LANDSCAPE MAINTENANCE SERVICES**

I am pleased to invite you to submit your Tender for the above works. The Tender documents comprise of:-

- i) Instructions for Tendering
- ii) Form of Tender Incorporating Collusive Tendering Certificate
- iii) Conditions of Contract
- iv) Form of Agreement
- v) Specification
- vi) Schedule of Rates
- vii) Tender Return Envelope Label
- viii) Site Drawings
- ix) Health and Safety Information Pack

Tenders shall be returned in accordance with the Instructions for Tendering to:

The Chief Executive
Merseyside Waste Disposal Authority
7th Floor No 1 Mann Island
Liverpool, Merseyside, L3 1BP

Tender shall be returned no later than **12:00 Noon on 25th March 2022**. It is important that this envelope is not franked or marked in any way so as to indicate your identity.

The period of Validity of Tenders shall be 8 weeks from the date of return. However, should circumstances prevent the acceptance of the appropriate tender during such period the Authority may, with the agreement of the appropriate tenderer, accept a tender on a date after the termination of the said validity period.

Any amendments to the documentation during the tender period will be posted on the Authority's website at www.merseysidewda.gov.uk.

Yours faithfully

Tony Byers
Estates Manager
On behalf of the Chief Exec

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