



**At the Annual meeting of the Authority  
held on Friday 26<sup>th</sup> June 2020**

Present :     Councillor Hughie Malone  
                  Councillor Tony Concepcion  
                  Councillor Laura Robertson-Collins  
                  Councillor Steve Williams  
                  Councillor Yvonne Sayers  
                  Councillor Stef Nelson  
                  Councillor Preston

1.     **Appointment of Chair**

It was moved and seconded that Councillor Concepcion be appointed Chair.

**Resolved** that Councillor Tony Concepcion be appointed Chair for the 2020/21 Municipal Year.

2.     **Appointment of Deputy Chair**

It was moved and seconded that Councillor Roscoe be appointed Deputy Chair.

Resolved that Councillor Diane Roscoe be appointed Deputy Chair for the 2020/21 Municipal Year.

3.     **Apologies for Absence**

Apologies for absence were received from Councillor Hanson. Councillor Malone was welcomed by the Chair.

4.     **Minutes of the Authority Meeting held on 07<sup>th</sup> February 2020**

**Resolved** that the minutes of the Authority Meeting held on 07<sup>th</sup> February 2020 be approved and signed as a correct record.

5. **Declarations of Interests by Members and Officers**

There were no declarations of interest.

6. **Question(s) from Members under Procedural Rule 9**

There were no questions submitted by Members in accordance with Procedural Rule 9.

7. **Question(s) from Members of the Public under Procedural Rule 10**

There were no questions submitted by members of the public in accordance with Procedural Rule 10.

8. **Motion proposed by Members under Procedural Rule 15**

There were no motions proposed by Members under Procedural Rule 15.

9. **Scheme of Delegation and Procedural Rules**  
**WDA/09/20**

1. Members are asked to approve the Remote Meetings Protocol attached at Appendix 1, which reflect the Regulations made under section 78 of the Coronavirus Act 2020 to insert mandatory standing orders for those Authorities who wish to hold meetings remotely, and;
2. That the Scheme of Delegation be adopted for the 2020/21 Municipal Year.

**Resolved** that Members approved the Meetings Protocol and the Scheme of Delegation be adopted for the 2020/21 Municipal Year.

10. **Questions on the Discharge of Functions**  
**WDA/11/20**

3. Members considered a report asking for nominations from the Authority as to which Members shall be responsible for answering questions on behalf of the Authority at their respective constituent council proceedings, in accordance with Section 41 of the Local Government Act 1985.

**Resolved that:**

the under mentioned Councillors be nominated to answer questions at their Council proceedings on the discharge of functions of this Authority, in accordance with Section 41 of the Local Government Act 1985.

Knowsley MBC	Councillor Malone
Liverpool CC	Councillor Robertson-Collins
St Helens MBC	Councillor Preston
Sefton MBC	Councillor Roscoe
Wirral MBC	Councillor Norbury

11. **Appointments and Committees**  
**WDA/08/20**

A report was provided to Members requesting that all of the necessary appointments and approvals in relation to the Authority's Committees be made. Also to agree the terms of reference and appointments to the Forward Planning Panel; and to consider the Authority's representation on other bodies for the 2020/21 Municipal Year.

**Resolved that:**

1. The Terms of Reference and delegations for the Appeals Committee, Audit and Governance Committee and the Investigating and Disciplinary Committee be approved for the 2020/21 Municipal Year;
2. Appointment of Chair to the Investigating and Disciplinary Committee is Councillor Williams
3. Appointment of Members to the Forward Planning panel:  
Councillors Preston, Malone, Sayers and Concepcion
4. representations on other bodies for the 2020/21 Municipal Year be as follows:-
  - a. The Board of Mersey Waste Holdings Limited  
Councillors Concepcion, Roscoe and Preston
  - b. The Board of Bidston Methane  
Councillors Norbury, Preston, Williams
  - c. North Western Local Authorities' Employers' Organisation

Councillor Norbury

d. The Appeals Committee

Councillors Concepcion, Sayers, Williams and Malone

e. The Audit and Governance Committee

Councillors Malone, Roscoe, Williams and Hanson

f. The Investigating and Disciplinary Committee

Councillors Malone, Williams, Roscoe

5. delegated powers of the Authority be granted to the Clerk to consult with all Members and finalise the outstanding appointments in relation to the above.

12. **Urgent Decision HWRC Reopening  
WDA/16/20**

Members note the Urgent Decision taken by the Chief Executive, in consultation with the Chairperson, to reopen the majority of the sites across Merseyside's household waste recycling centre network on Monday 4<sup>th</sup> May 2020 after a period of service suspension due to Government COVID-19 social restrictions.

The Chair thanked MRWA and Veolia staff on behalf of all the Members for doing a difficult job under these circumstances.

**Resolved** that: Members note and agree the Urgent Decision taken by the Chief Executive in consultation with the Chairperson.

13. **Community Fund 20/21 Urgent Decision  
WDA/10/20**

Members are asked to note the urgent decision made by the Chief Executive, in conjunction with the Chairperson, to progress the Community Fund 2020-2021 in consideration of the Covid-19 pandemic. The Urgent Decision made was that project delivery be extended by three months to June 2021 and the payment mechanism for issuing funds be amended to a series of interim payments, paid in advance, with further interim payments made dependent upon the successful delivery of projects.

**Resolved** that: Members note and agree the Urgent Decision taken by the Chief Executive in consultation with the Chairperson.

14. **MWDA OUTTURN REPORT 2019-20**  
**WDA/14/20**

That Members note:

1. The final outturn position with regard to the Authority's Expenditure for 2019-20; and
2. The final outturn with regard to the Authority's Prudential Indicators as included in Appendix 2.

**Resolved** that:

1. Members noted the final outturn position regarding the Authority's Expenditure for 2019-20
2. Members noted the final outturn regarding the Authority's Prudential Indicators as included in Appendix 2.

15. **INTERNAL AUDIT PLAN 2020-21**  
**WDA/12/20**

Members approve the Internal Audit Plan for 2020-21

**Resolved** that: Members approved the Internal Audit Plan for 2020-21

16. **EXTERNAL AUDIT PLAN: AUDIT OF 2019-20 ACCOUNTS**  
**WDA/13/20**

Members approve the external auditor's plan and fee for the 2019-20 audit.

**Resolved** that: Members approved the external auditor's plan and fee for 2019-20

17. **SERVICE DELIVERY PLAN 2020/21**  
**WDA/15/20**

That:

1. Members note the progress made during 2019/20 in the delivery of the Corporate Plan; and
2. Members approve the proposed Service Delivery Plan for 2020/21.

Resolved that:

1. Members noted the progress made during 2019/20 in the delivery of the Corporate Plan; and
2. Members approved the proposed Service Delivery Plan for 2020/21.