



MERSEYSIDE RECYCLING & WASTE AUTHORITY

**MERSEYSIDE... A PLACE
WHERE NOTHING IS WASTED**

Enquiries to: Richard Smith
DDI: 0151 255 1444
Email: procurement@merseysidewda.gov.uk
Doc ID: 20573
Our Ref: STR/302
Your Ref: N/A
Date: 20th December 2019

Dear Sirs

**Re: Merseyside Waste Disposal Authority
Tender for the Waste Composition Analysis 2020-2021**

I am pleased to invite you to submit your Tender for the above works.

The Tender documents comprise of:-

- i) Instructions for Tendering, Form of Tender incorporating a Collusive Tendering Certificate, Conditions of Contract, Specification and Schedule of Rates.
- ii) Appendix 1 Knowsley Rail Transfer Loading Station (The Site)
- iii) Appendix 2 Works Risk Assessment
- iv) Appendix 3 PR and Media Protocol
- v) Appendix 4 District Collection Systems
- vi) Contractor Information Pack
- vii) Tender Return Label

The appraisal of the tender submission will be weighted 60% - 40%

- 60% in favour of the Schedule of Rates
- 40% in favour of the Contractor Information Pack.

The appraisal of the Contractor Information Pack will be weighted 60% - 40%

- 60% of the score allocated to Technical Resource and Experience
- 40% of the score allocated to Health & Safety, Quality and the Environment.

Tenders shall be returned in accordance with the Instructions for Tendering to:

The Chief Executive
Merseyside Waste Disposal Authority
7th Floor No 1 Mann Island
Liverpool, Merseyside, L3 1BP

Tender shall be returned no later than 12.00 hrs on 7th February 2020. It is important that this envelope is not franked or marked in any way so as to indicate your identity.

Merseyside Recycling and Waste Authority is the public facing name for Merseyside Waste Disposal Authority, which is a statutory Joint Waste Disposal Authority under the Local Government Act 1985

7th Floor, No. 1 Mann Island, Liverpool, Merseyside, L3 1BP

Telephone: 0151 255 1444 Fax: 0151 227 1848 Email: enquiries@merseysidewda.gov.uk Website: www.merseysidewda.gov.uk

The period of Validity of Tenders shall be 8 weeks from the date of return. However, should circumstances prevent the acceptance of the appropriate tender during such period the Authority may, with the agreement of the appropriate tenderer, accept a tender on a date after the termination of the said validity period.

Any amendments to the documentation during the tender period will be posted on the Authority's website at www.merseysidewda.gov.uk.

Yours faithfully

A handwritten signature in blue ink that reads "R. B. Smith". The signature is written in a cursive style with a large initial 'R' and 'S'.

Dr Richard Burman Smith
Waste Strategy & Development Manager

On behalf of the Chief Exec