

**CORPORATE GOVERNANCE ASSESSMENT**  
**IMPROVEMENT ACTION PLAN 2017/18**

<b>Item Ref:</b>	<b>Areas of Improvement:</b>	<b>Lead Officer:</b>	<b>Completion Date:</b>	<b>Update</b>
CG1	Delivery of an annual Service Delivery Plan and publication of an Annual Report	Peter Williams	March 2018	Complete
CG2	MRWA Services Review (inc. consultation process)	Carl Beer	Sept 2018	Ongoing – to be carried forward to 2018/19
CG3	Contribution to the Implementation of the Strategic Review undertaken by Merseyside and Halton Councils Leaders and Chief Executives Group	Carl Beer	Sept 2018	Ongoing – to be carried forward to 2018/19
CG4	Joint Recycling and Waste Management Strategy refresh following completion of Strategic Review (CG3)	Carl Beer	March 2018	Ongoing – to be carried forward to 2018/19
CG5	Performance reports to be collated and reported to the Authority as per the Waste Development Fund / Memorandum of Understanding with each of the Constituent Councils	Peter Williams	Sept 2017	Complete
CG6	Resource Recovery Contract Commissioning and	Ian Stephenson	Oct 2017	Complete

## Appendix 2

<b>Item Ref:</b>	<b>Areas of Improvement:</b>	<b>Lead Officer:</b>	<b>Completion Date:</b>	<b>Update</b>
	Handover			
CG7	Review staff resources and skills as part of the ongoing organisational review	Carl Beer	March 2018	Complete
CG8	Identify strategic direction of the Authority's budget with Members early in year	Peter Williams	Nov 2018	Complete
CG9	Resource Recovery Contract – Payment Mechanism agreed and tested	Ian Stephenson	July 2017	Complete
CG10	Update Environmental Management System in light of ISO 14001:2015 further changes to include continued demonstrable buy-in from EMT	Peter Williams	March 2018	Complete
CG11	Employee Corporate Training Programme (including Financial Procedures, Code of Conduct and Internet/Email Policy)	Paula Pocock	March 2018	Complete
CG12	Invitation to attend Scrutiny Committees at Constituent Councils including Halton	Paula Pocock	June 2017	Complete
CG13	Review implementation of Transparency Reporting	Paula Pocock	March 2018	Complete

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CG14	Budget profiles to continue to be developed to ensure patterns of expenditure can be monitored more effectively	Peter Williams	March 2018	Complete
CG15	Review General Data Protection Regulations (GDPR)	Paula Pocock	March 2018	Complete
CG16	Review the Performance Management Systems to ensure it delivers effective outcomes	Peter Williams	March 2018	Complete