



**At the Annual meeting of the Authority
held on Friday 24th June 2016**

Present : Councillor Graham Morgan
Councillor Tony Norbury
Councillor Laura Robertson-Collins
Councillor Steve Williams
Councillor Kevin Cluskey
Councillor Alan Cunliffe
Councillor Mike O'Brien

1. **Appointment of Chair**

It was moved and seconded that Councillor Graham Morgan be re-appointed Chair.

Resolved that Councillor Morgan be appointed Chair for the 2016/17 Municipal Year.

2. **Appointment of Deputy Chair**

It was moved and seconded that Councillor Concepcion be re-appointed Deputy Chair.

Resolved that Councillor Concepcion be appointed Deputy Chair for the 2016/17 Municipal Year.

3. **Apologies for Absence**

Apologies for absence were received from Councillors Concepcion, Foxley and Nelson .

4. **Minutes of the Authority Meeting held on 22nd April 2016**

Resolved that the minutes of the Authority Meeting held on 22nd April 2016 be approved and signed as a correct record.

5. **Declarations of Interests by Members and Officers**

There were no declarations of interest.

6. **Question(s) from Members under Procedural Rule 9**

There were no questions submitted by Members in accordance with Procedural Rule 9.

7. **Question(s) from Members of the Public under Procedural Rule 10**

There were no questions submitted by members of the public in accordance with Procedural Rule 10.

8. **Motion proposed by Members under Procedural Rule 15**

There were no motions proposed by Members under Procedural Rule 15.

9. **Scheme of Delegation and Procedural Rules**
WDA/16/16

Members were provided with a report detailing the Scheme of Delegation for 2016/17.

Resolved that the Scheme of Delegation be adopted for the 2016/17 Municipal Year.

10. **Questions on the Discharge of Functions**
WDA/15/16

Members considered a report asking for nominations from the Authority as to which Members shall be responsible for answering questions on behalf of the Authority at their respective constituent council proceedings, in accordance with Section 41 of the Local Government Act 1985.

Resolved that:

1. the under mentioned Councillors be nominated to answer questions at their Council proceedings on the discharge of functions of this Authority, in accordance with Section 41 of the Local Government Act 1985.

Knowsley MBC
 Liverpool CC
 St Helens MBC
 Sefton MBC
 Wirral MBC

Councillor Graham Morgan
 Councillor Laura Robertson-Collins
 Councillor Alan Cunliffe
 Councillor Kevin Cluskey
 Councillor Tony Norbury

11. **Appointments and Committees**
WDA/17/16

A report was provided to Members requesting that all of the necessary appointments and approvals in relation to the Authority's Committees be made. Also to agree the terms of reference and appointments to the Forward Planning Panel; and to consider the Authority's representation on other bodies for the 2016/17 Municipal Year.

Resolved that:

1. the Terms of Reference and delegations for the Appeals Committee, Audit and Governance Committee and the Investigating and Disciplinary Committee be approved for the 2016/17 Municipal Year;
2. Membership of the Authority's Committees be as follows:
 - a. Appeals Committee
To be determined.
 - b. Audit and Governance Committee
To be determined.
 - c. Investigating and Disciplinary Committee
Councillors Cluskey, Robertson-Collins, and Williams. Councillor Cluskey to be appointed Chair of the committee.
 - d. the Forward Planning Panel
To be determined.
3. representations on other bodies for the 2016/17 Municipal Year be as follows:-
 - e. The Board of Mersey Waste Holdings Limited
To be determined.

f. The Board of Bidston Methane

Councillors Steve Williams and Alan Cunliffe.

g. North Western Local Authorities' Employers' Organisation

To be determined.

4. delegated powers of the Authority be granted to the Clerk to consult with all Members and finalise the outstanding appointments in relation to the above.

12. **Internal Audit - Reports**
WDA/18/16

Members considered a report detailing the outcome of recent Internal Audit reviews of whether the Authority's controls on its Performance Management Framework and those on Waste Management Contracts are adequate and effective.

Resolved that the contents of the Internal Auditor's reports be noted.

13. **Outturn Report 15/16**
WDA/19/16

Members were provided with a report advising of both the final outturn with regard to the Authority's Capital and Revenue expenditure in 2015/16 and the position of the Authority's reserves. The final outturn positions for the Authority's Prudential Indicators were also included in the report for Members to note.

Resolved that:

1. the final outturn position with regard to the Authority's Capital and Revenue Expenditure for 2015/16 be noted; and
2. the final outturn with regard to the Authority's Prudential Indicators as included in Appendix 3 to the report be noted.

14. **Waste Composition Analysis**
WDA/14/16

A report was provided to Members detailing the results and recommendations of the Merseyside and Halton Waste Composition Study 2015/16.

Resolved that:

1. the key results of the waste composition analysis study in paragraph 3 of the report be noted;
2. the four recommendations contained in the study (at paragraph 4.1 of the report) which are relevant to the Authority be developed into actions (Appendix 3); and
3. a workshop on the implications and issues emerging from the waste composition study be agreed.