



**At the Annual Meeting of the Authority
held on Friday 25th July 2014**

Present : Councillor Graham Morgan
Councillor Tony Concepcion
Councillor Andrew Foxley
Councillor Laura Robertson-Collins
Councillor Alan Cunliffe
Councillor Kevin Cluskey
Councillor Irene Williams
Councillor Steve Williams
Councillor Stef Nelson

1. **Appointment of Chair**

It was moved and seconded that Councillor Graham Morgan be re-appointed Chair.

Resolved that Councillor Graham Morgan be appointed Chair for the 2014/15 Municipal Year.

Councillor Graham Morgan took the chair. He thanked Members for their support and took the opportunity to welcome Councillor Andrew Foxley to the Board of Members.

2. **Appointment of Deputy Chair**

It was moved and seconded that Councillor Tony Concepcion be re-appointed Deputy Chair.

Resolved that Councillor Tony Concepcion be appointed Deputy Chair for the 2014/15 Municipal Year.

3. **Apologies for Absence**

An apology for absence was received from Councillor Patricia Hardy.

4. **Minutes of the Authority Meeting held on 25th April 2014**

Resolved that the minutes of the meeting held on 25th April 2014 be approved and signed as a correct record.

5. **Declarations of Interests by Members and Officers**

Councillor Laura Robertson-Collins declared a disclosable interest in Item 14, recorded herewith as Resolution 14, in relation to one of the applicants, Granby Toxteth Development Trust (GTDT) and her position as a member of the Steering Group for the L8 Living Sustainably Project (another GTDT project); and in her position as Deputy Chair of the L1578 Steering Group of which GTDT are a partner member but not a funded body.

Carl Beer, Peter Williams, Alex Murray, Amanda Valentine and Jane Nolan declared a disclosable interest in Item 15, recorded herewith as Resolution 15, in their capacity as employees of the Authority.

6. **Questions from Members under Procedural Rule 9**

There were no questions submitted by Members under Procedural Rule 9.

7. **Motions proposed by Members under Procedural Rule 15**

There were no motions proposed by Members under Procedural Rule 15.

8. **Scheme of Delegation and Procedural Rules**
WDA/21/14

The Authority considered a report which sought Members' approval to adopt the existing Scheme of Delegation for the 2014/15 Municipal Year in compliance with the Authority's Procedural Rules.

Resolved that:

1. the revised Scheme of Delegation be approved and adopted for the 2014/15 Municipal Year; and
2. the amended Authority Procedural Rules, Information Procedural Rules, Financial Procedural Rules and Contract Procedural Rules attached to the report be approved.

9. **Questions on the Discharge of Functions**
WDA/18/14

The Authority considered a report seeking nominations as to which Members should be responsible for answering questions on behalf of the Authority at their respective constituent Council proceedings.

Resolved that:

1. the under mentioned Councillors be nominated to answer questions at their Council proceedings on the discharge of functions of this Authority, in accordance with Section 41 of the Local Government Act 1985.

Knowsley MBC	Councillor Graham Morgan
Liverpool CC	Councillor Tony Concepcion
St Helens MBC	Councillor Alan Cunliffe
Sefton MBC	Councillor Patricia Hardy
Wirral MBC	Councillor Irene Williams

10. **Appointments and Committees**
WDA/19/14

The Authority considered a report to make all of the necessary appointments and approvals in relation to the Authority's Committees; to agree the terms of reference and appointments to the Forward Planning Members panel; and to consider the Authority's representation on other bodies for the 2014/15 Municipal year.

Resolved that the following determinations be made for the 2014/15 Municipal Year:

1. the terms of reference and the delegation of powers of the Authority to the Appeals Committee, Audit and Governance Committee and the Investigating and Disciplinary Committee be approved;
2. Membership of the Authority's Committees be proposed as follows:
 - a. Appeals Committee

Councillors Graham Morgan, Tony Concepcion, Kevin Cluskey and Irene Williams.
 - b. Audit and Governance Committee

Councillors Graham Morgan, Patricia Hardy, Kevin Cluskey and Alan Cunliffe

c. Investigating and Disciplinary Committee

Councillors Laura Robertson-Collins, Kevin Cluskey and Steve Williams

4. the terms of reference for the Forward Planning Members Panel (previously the Chief Executive's Appraisal Panel) be approved and following Members be appointed:

Councillors Patricia Hardy, Graham Morgan, Tony Concepcion and Alan Cunliffe

5. representations on other bodies for the 2014/15 Municipal Year be as follows:-

d. The Board of Mersey Waste Holdings Limited

Councillor Tony Concepcion in addition to Councillors Laura Robertson-Collins and Kevin Cluskey's current appointments.

e. The Board of Bidston Methane

Councillors Irene Williams and Steve Williams

f. North Western Local Authorities' Employers' Organisation

Councillor Kevin Cluskey

6. delegated powers of the Authority be granted to the Clerk to consult with all Members and finalise any outstanding appointments in relation to the above.

11. **Internal Audit Reports**
WDA/26/14

Members were provided with reports prepared by the Authority's Internal Auditor in relation to completed reviews of the Authority's Corporate Governance Arrangements and also the arrangements for delivering the Authority's Community Fund.

Resolved that the contents of the reports from the Internal Auditor be noted.

12. **Performance Reporting - Quarter 4 2013/14**
WDA/20/14

Members were presented with the final quarter's performance report for 2013/14 which outlined current performance as monitored against the Authority's Corporate Plan. The Chief Executive also brought to Members' attention the planned changes to performance reporting and would be looking for Member feedback on Key Performance Indicators.

Resolved that the Authority's performance as monitored between January and March 2014 for the 2013/14 year be noted.

13. **MRWA Outturn Report 2013/14**
WDA/25/14

Members were advised of the final outturn with regard to the Authority's Capital and Revenue expenditure in 2013/14.

Resolved that:

1. the final outturn position with regard to the Authority's Capital and Revenue Expenditure for 2013/14 be noted; and
2. the final outturn with regard to the Authority's Prudential Indicators as included in Appendix 3 to the report be noted.

Councillor Laura Robertson-Collins declared a disclosable interest in the following item, recorded herewith as resolution 14 and in accordance with the Code of Conduct for Members, remained in the meeting.

14. **Community Fund Allocation 2014-15**
WDA/22/14

The Authority considered a report detailing the proposed allocation of funds as part the Authority's Community Fund for 2014/15

Resolved that:

1. the funds at Option One listed in paragraph 5.2 and Appendix 2 be allocated in accordance with the original funding approval;
2. the additional projects identified in Option Two as listed in paragraph 5.3 and Appendix 3 be approved and the virement of £50,000 from the Re-Use Scheme budget and

£19,629 from the Waste Prevention Partnerships Projects budget be approved to fund the additional projects; and

3. delegated powers of the Authority be granted to the Chief Executive, in consultation with the Chair, to award funding to the next highest scoring eligible application above the minimum threshold for regional or district projects or the next project listed that can be delivered up to the amount of funding available, should any of the successful projects withdraw.

Carl Beer, Peter Williams, Alex Murray, Amanda Valentine and Jane Nolan declared a disclosable interest in the following item, recorded herewith as resolution 15 and in accordance with the Code of Conduct for Officers, remained in the meeting.

15. **The Local Government Pension Scheme Discretions**
WDA/23/14

Members were provided with a report about the application of a number of discretionary elements to the Local Government Pension Scheme (LGPS). The report also confirmed the need for a Policy on how those discretions, if adopted, should be applied to those employees of the Authority who are members of the LGPS.

Resolved that:

1. the discretions available to the Authority be noted;
2. the Authority adopts only those discretions recommended in the report at paragraph 3 for approval; and
3. Delegated powers of the Authority be granted to the Chief Executive to formulate a policy statement settling out how the recommendations approved by Members will be applied to employees who are members of the Local Government Pension Scheme.

16. **Driving for Work Policy, Procedure & Guidance**
WDA/24/14

A report was submitted to Members seeking approval to a Driving for Work Policy, Procedure and Guidance to ensure that arrangements are in place to safeguard the Authority and its employees who are required to drive during the course of their work.

Resolved that:

1. the Driving for Work Policy, Procedure and Guidance attached at Appendix 1 be approved; and
2. delegated powers be granted to the Chief Executive to review and amend the Policy as appropriate in line with any future legislative requirements.