



MERSEYSIDE RECYCLING & WASTE AUTHORITY

MERSEYSIDE... A PLACE
WHERE NOTHING IS WASTED**SERVICE PLANNING****SECTION: WASTE FACILITIES**

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| MANAGER: | YEAR: |
| Lynton Fairhurst | 2013/14 |
| RESOURCES: | |
| <p>Staff: Waste Facilities Manager (LF) Assistant Waste Facilities Manager (ASB) Waste Facilities Officer (Mechanical) (CR)* Waste Facilities Officer (Projects) (NH) Assistant Waste Facilities Officer (BK) Environmental & Planning Officer (GB) Environmental Officer (JB)* Environmental Officer (Part-Time) (KK) *currently agency worker</p> <p>Budget 2013/14: Capital Programme: £2,408,000 (compares to £1,403,000 in 2012/13) Closed Landfill Sites: £333,534 (compares to £412,316 in 2012/13) Existing Facilities Rents and Rates: £719,393 (compares to £571,016 in 2012/13)</p> | |

LOOKING BACK – OUTCOME FROM 2012/13 PLAN:

The Waste Facilities Section has continued to provide a planning, design, contract procurement, maintenance and environmental monitoring service relating to: existing and new waste management facilities; and environmental control works at the Authority's closed landfill sites.

It is responsible for managing the Authority's ISO 14001 (Environmental Management System) accreditation and continues to monitor and manage its activities in accordance with approved procedures.

The development of the replacement Kirkby and Huyton HWRCs were successfully completed and opened to the public in May and July 2012 respectively.

Improvements to the installed environmental infrastructure at the Authority's closed landfill sites have been implemented which have provided more efficient and effective measures in the treatment of leachate before it is discharged to public foul sewer.

Billinge Landfill Site: various works to meet the Authority's statutory and legal obligations before the site can be formally handed back to the landowner for potential use as public open space have been undertaken. It is expected that the site, which was previously leased by the Authority, will be handed back to the landowner in 2013/14. The Authority will however continue to be responsible for all environmental issues arising from its previous

landfilling activities.

Commencement of the proposed restoration (soiling works) of Foul Lane Landfill Site has been delayed due to the downturn in construction activities in the region resulting in a reduction in available soil materials suitable for the required restoration.

The programme of environmental monitoring and maintenance activities scheduled for the Authority's closed landfill sites was successfully achieved.

Core Activities 2013/14

| Title | Corporate Objective |
|--|-----------------------|
| Contract Procedures and Financial Control <ul style="list-style-type: none"> • Capital Programme and Monitoring • Funding Management • Revenue Budget – Closed landfill and facilities rent/rates budget and monitoring • Establishment and review of list of Approved Contractors • Asset Management • Construction Industry Scheme (HMRC) | Objective 2.2 |
| Statutory / Legal Compliance <ul style="list-style-type: none"> • Legal/estates support • Property lease compliance monitoring and inspections • Environmental Permit – obligations and compliance • Facility risk assessments and risk management • Insurance assessments • Property Rates (assessment support) • Contaminated land obligations in respect of the Authority's previous activities • Planning related matters • Management of ISO 14001 (Environmental Management System) | Objective 1.3 and 1.4 |
| Existing Facilities Infrastructure <ul style="list-style-type: none"> • Trade Effluent compliance and monitoring • Planned/Unplanned maintenance (routine servicing and inspections) • Environmental Monitoring • Technical support – Bidston Methane LTD (Joint Venture) • WMRC works development and maintenance programme | Objective 1.4 |
| Facilities Information Data base <ul style="list-style-type: none"> • Drawing Register • Technical Library • Site information records • Management IT monitoring systems | Objective 1.3 |

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| including GIS (geographical Information System) | |
| Research and Development <ul style="list-style-type: none"> • Environmental control and construction technologies • New Technologies | Objective 1.3 |

LOOKING FORWARD – PRIORITIES FOR 2013/14:

| Corporate Objective | Description of Section's Contribution to Objective in Forward Year |
|---|--|
| Objective 1.2 To work with our customers, contractors and stakeholders to continuously improve the waste services we provide. | To assist the Director of Operations in the delivery of his priorities. |
| Objective 1.3 To manage the development of new and existing waste management facilities and the restoration of closed sites in a safe and sustainable manner. | To develop and deliver a Capital Programme which meets the Authority's existing and future aims and needs. |
| Objective 1.4 To ensure that effective health, safety, welfare and environmental control measures are in place at the Authority's sites and facilities. | To explore the most cost effective methods of environmental monitoring and control to fulfil existing legal and statutory obligations. |

IDENTIFIED RISKS IN 2013/14:

| Risk Identified | Link to Corporate Risk Ref: | Impact | Likelihood | Risk Value | Mitigation |
|--|-----------------------------|--------|------------|------------|---|
| Failure to manage the health & safety and environmental impact of the Authority's activities | 27 | 5 | 2 | 10 | Environmental Monitoring and Control, Planned Maintenance, Capital Programme, Environmental Management System, Carbon Management, Strategic Environmental Assessments, security measures at sites |
| Failure to manage assets | 31 | 4 | 2 | 8 | Review of assets and valuations. Maintenance programme, inspections, lease compliance monitoring, insurance |

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|-------------------------------------|----|---|---|---|---|
| | | | | | cover. Monitoring of environmental & legal compliance. Contractor asset management. |
| Failure to manage Capital Programme | 30 | 3 | 2 | 6 | Procurement Project, Performance Management, Capital Strategy |
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PROJECTS FOR 2013/14:

| Title | Project Manager | Corporate Objective |
|---|--|---------------------|
| HWRC Development Programme: <ul style="list-style-type: none"> Redevelopment of existing Burtonhead Road HWRC Development of a new HWRC in Liverpool Review the position regarding the relocation of Formby Site | Lynton Fairhurst Lynton Fairhurst | Objective 1.3 |
| Billinge Landfill Site: <ul style="list-style-type: none"> Completion of site works to return site to landowner | Tony Byers | Objective 1.3 |
| Foul Lane Landfill Site: Review and progress options for site restoration | Lynton Fairhurst | Objective 1.3 |
| Closed Landfill Sites General: Review of existing environmental control measures implemented at the sites | Lynton Fairhurst / Tony Byers | Objective 1.4 |

PERFORMANCE TARGETS:

| Performance Indicators | Target 2012/13 | Actual 2012/13 (Estimated in Feb 13) | Target 2013/14 |
|--|----------------|--------------------------------------|-------------------------------------|
| Provide a replacement site for the existing Huyton HWRC | April 2012 | June 2012 | - |
| Complete the redevelopment of Burtonhead Road HWRC | - | - | Dec 2013 |
| Commence the development of a new HWRC in Liverpool | - | - | Subject to provision of site by LCC |
| Foul Lane Landfill Site: Review and progress options for site restoration | - | - | June 2013 |
| ISO 14001 EMS System: Complete appraisal of relevant legislation included in EMS 2 Legal Compliance. Undertake internal audits in accordance with EMS 13 | | | 100% 100% |
| To undertake scheduled maintenance activities for plant & equipment at the Authority's closed landfill sites. | 100% | 100% | 100% |

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| To undertake scheduled environmental monitoring activities at the Authority's closed landfill sites in compliance with set guidelines. | 100% | 100% | 100% |
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