



MERSEYSIDE RECYCLING & WASTE AUTHORITY

MERSEYSIDE... A PLACE  
WHERE NOTHING IS WASTED

## SERVICE PLANNING

### SECTION: WASTE FACILITIES

<b>MANAGER:</b>	<b>YEAR:</b>
Lynton Fairhurst	2014/15
<b>RESOURCES:</b>	
<p><b>Staff:</b> Waste Facilities Manager (LF) Assistant Waste Facilities Manager (ASB) Waste Facilities Officer (Mechanical) (CR)* Waste Facilities Officer (Projects) (AL) Assistant Waste Facilities Officer (BK) Environmental &amp; Planning Officer (GB) Environmental Officer (JB) Environmental Officer (Part-Time) (KK) *currently agency worker</p> <p><b>Budget 2014/15:</b> Capital Programme: £2,411,000 (compares to £2,408,000 in 2013/14) Closed Landfill Sites: £333,166 (compares to £333,534 in 2012/13) Existing Facilities Rents and Rates: £758,178 (compares to £719,393 in 2012/13)</p>	

#### LOOKING BACK – OUTCOME FROM 2013/14 PLAN:

The Waste Facilities Section has continued to provide a planning, design, contract procurement, maintenance and environmental monitoring service relating to: existing and new waste management facilities; and environmental control works at the Authority's closed landfill sites.

It is responsible for managing the Authority's ISO 14001 (Environmental Management System) accreditation and continues to monitor and manage its activities in accordance with approved procedures.

The redevelopment of Ravenhead HWRC, Burtonhead Road has progressed to plan with completion of the works and reopening to the public at the end of March 2014. A planning application for a new HWRC in the Old Swan area of Liverpool was submitted on 23.1.14. If successful it is planned to start the works early summer 2014.

The relocation of Formby HWRC formed part of a land transfer agreement entered into by the Authority with an external developer. The provision of a new HWRC (adjacent to the existing facility) was to be externally funded as part of a major redevelopment of the

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surrounding area and was subject to the development being granted planning approval. The development has not progressed as originally planned and the land transfer agreement has, in accordance with the specified terms, terminated.

Further improvements to the installed environmental infrastructure at the Authority's closed landfill sites have been implemented which have increased the efficiency and effectiveness of the leachate treatment measures employed at the sites.

Commencement of the proposed restoration (soiling works) of Foul Lane Landfill Site has been further delayed due to the downturn in construction activities in the region resulting in a reduction in available soil materials suitable for the required restoration. A review of restoration options is to be undertaken.

The programme of environmental monitoring and maintenance activities scheduled for the Authority's closed landfill sites to ensure compliance with the Authority's environmental obligations was successfully achieved.

<b>Core Activities 2014/15</b>	
<b>Title</b>	<b>Corporate Objective</b>
Contract Procedures and Financial Control <ul style="list-style-type: none"> <li>• Capital Programme and Monitoring</li> <li>• Funding Management</li> <li>• Revenue Budget – Closed landfill and facilities rent/rates budget and monitoring</li> <li>• Establishment and review of list of Approved Contractors</li> <li>• Asset Management</li> <li>• Construction Industry Scheme (HMRC)</li> </ul>	Objective 2.2
Statutory / Legal Compliance <ul style="list-style-type: none"> <li>• Legal/estates support</li> <li>• Property lease compliance monitoring and inspections</li> <li>• Environmental Permit – obligations and compliance</li> <li>• Facility risk assessments and risk management</li> <li>• Insurance assessments</li> <li>• Property Rates (assessment support)</li> <li>• Contaminated land obligations in respect of the Authority's previous activities</li> <li>• Planning related matters</li> <li>• Management of ISO 14001 (Environmental Management System)</li> </ul>	Objective 1.3 and 1.4
Existing Facilities Infrastructure <ul style="list-style-type: none"> <li>• Trade Effluent compliance and monitoring</li> </ul>	Objective 1.4

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<ul style="list-style-type: none"> <li>Planned/Unplanned maintenance (routine servicing and inspections)</li> <li>Environmental Monitoring</li> <li>Technical support – Bidston Methane LTD (Joint Venture)</li> <li>WMRC works development and maintenance programme</li> </ul>	
Development / redevelopment of new or existing waste management facilities <ul style="list-style-type: none"> <li>Option appraisals</li> <li>Scheme designs, procurement and contract works supervision</li> <li>Planning support</li> </ul>	Objective 1.1 and 1.3
RRC Technical (primarily Works Development Plan) and Estate management support	Objective 1.2 and 1.3
Facilities Information Data base <ul style="list-style-type: none"> <li>Drawing Register</li> <li>Technical Library</li> <li>Site information records</li> <li>Management IT monitoring systems including GIS (geographical Information System)</li> </ul>	Objective 1.3
Research and Development <ul style="list-style-type: none"> <li>Environmental control and construction technologies</li> <li>New Technologies</li> </ul>	Objective 1.3

#### LOOKING FORWARD – PRIORITIES FOR 2014/15:

Corporate Objective	Description of Section's Contribution to Objective in Forward Year
<b>Objective 1.2</b> To work with our customers, contractors and stakeholders to continuously improve the waste services we provide.	To assist the Director of Operations in the delivery of his priorities.
<b>Objective 1.3</b> To manage the development of new and existing waste management facilities and the restoration of closed sites in a safe and sustainable manner.	To develop and deliver a Capital Programme which meets the Authority's existing and future aims and needs.
<b>Objective 1.4</b> To ensure that effective health, safety, welfare and environmental control measures are in place at the Authority's sites and facilities.	To explore the most cost effective methods of environmental monitoring and control to fulfil existing legal and statutory obligations.

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**IDENTIFIED RISKS IN 2014/15:**

<b>Risk Identified</b>	<b>Link to Corporate Risk Ref:</b>	<b>Impact</b>	<b>Likelihood</b>	<b>Risk Value</b>	<b>Mitigation</b>
Failure to manage the health & safety and environmental impact of the Authority's activities	27	5	2	10	Environmental Monitoring and Control, Planned Maintenance, Capital Programme, Environmental Management System, Carbon Management, Strategic Environmental Assessments, security measures at sites
Failure to manage assets	31	4	2	8	Review of assets and valuations. Maintenance programme, inspections, lease compliance monitoring, insurance cover. Monitoring of environmental & legal compliance. Contractor asset management.
Failure to manage Capital Programme	30	3	2	6	Procurement Project, Performance Management, Capital Strategy

**PROJECTS FOR 2014/15:**

<b>Title</b>	<b>Project Manager</b>	<b>Corporate Objective</b>
HWRC Development Programme: <ul style="list-style-type: none"> <li>Burtonhead Road HWRC – post redevelopment contractual obligations</li> <li>Development of a new HWRC in Liverpool</li> </ul>	Lynton Fairhurst  Lynton Fairhurst	Objective 1.3
Billinge Landfill Site: Completion of site works to return site to landowner	Tony Byers	Objective 1.3
Foul Lane Landfill Site: Review and progress options for site restoration	Lynton Fairhurst	Objective 1.3

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Closed Landfill Sites General: Review of existing environmental control measures implemented at the sites	Lynton Fairhurst / Tony Byers	Objective 1.4
RRC: Works Development Plan	Lynton Fairhurst	Objective 1.3

<b>PERFORMANCE TARGETS:</b>			
<b>Performance Indicators</b>	<b>Target 2013/14</b>	<b>Actual 2013/14 (Estimated in Feb 14)</b>	<b>Target 2014/15</b>
Complete the redevelopment of Burtonhead Road HWRC	Dec 2013	Mar 2014	-
Commence the development of a new HWRC in Liverpool	Subject to provision of site by LCC	Planning application submitted Jan 2014	Jul 2014
Foul Lane Landfill Site: Review and progress options for site restoration	Jun 2013	Deferred	Jun 2014
ISO 14001 EMS System: Complete appraisal of relevant legislation included in EMS 2 Legal Compliance.	100%	100%	100%
Undertake internal audits in accordance with EMS 13	100%	100%	100%
To undertake scheduled maintenance activities for plant & equipment at the Authority's closed landfill sites.	100%	100%	100%
To undertake scheduled environmental monitoring activities at the Authority's closed landfill sites in compliance with set guidelines.	100%	100%	100%

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