



MERSEYSIDE WASTE DISPOSAL AUTHORITY

**At a Meeting of the Authority  
held on Friday 18<sup>th</sup> November 2011**

Present : Councillor De Asha  
Councillor Morgan  
Councillor Cluskey  
Councillor Williams  
Councillor Moore  
Councillor Keaveney  
Councillor Concepcion  
Councillor Brighthouse  
Councillor Shaw

36. **Apologies for Absence**

An apology for absence was received from Councillor Nelson.

37. **Minutes of the Authority Meeting held on 23<sup>rd</sup> September 2011**

**Resolved** that the minutes of the meeting held on 23<sup>rd</sup> September 2011 be approved and signed as a correct record.

38. **Declarations of Interests by Members and Officers**

There were no declarations of interest.

39. **Questions from Members under Procedural Rules 9**

There were no questions submitted by Members under Procedural Rule 9.

40. **Questions from Members of the Public under Procedural Rules 10**

There were no questions submitted by members of the public under Procedural Rule 10.

41. **Motions proposed by Members under Procedural Rule 15**

There were no motions proposed by Members under Procedural Rule 15.

The Chairperson sought Members' agreement to alter the order of business, namely to deal with items 8 and 9 on the agenda in the first instance. Members agreed unanimously to the reordering of the agenda.

42. **Internal Audit Report on the Resource Recovery Contract Procurement**  
**WDA/45/11**

A report was submitted which informed Members of the latest review undertaken by the Authority's Internal Auditors which was in relation to the procurement of the Resource Recovery Contract.

**Resolved** that the contents of the report be noted.

43. **Annual Audit Letter – 2010/11 Audit**  
**WDA/44/11**

Members were presented with the Annual Audit Letter which reported the outcome of the 2010/11 audit undertaken by the Audit Commission.

Following receipt of the Annual Audit Letter, Members thanked staff for their work in achieving an unqualified opinion.

**Resolved** that;

1. the content of the Annual Audit Letter be noted; and
2. the recommendation made by the Audit Commission be accepted.

44. **Textile Recycling Credit Scheme Review**  
**WDA/43/11**

The Authority considered a report which advised Members of the outcome of the review of recycling credit payments for textiles and sought Members' approval to implement changes to the payment mechanism.

Following discussion, it was agreed to amend the review period of the scheme from twelve to six months.

**Resolved** that the changes to the recycling credit payment mechanism for textile recycling as set out in the report be approved subject to a review be undertaken after the first six months.

45. **The Joint Recycling and Waste Management Strategy for Merseyside WDA/39/11**

A report was submitted which sought Members' approval to amend the strategy name from the Joint Municipal Waste Management Strategy and to approve the re-titled Joint Recycling and Waste Management Strategy for Merseyside 2011-2041 and its key recommendations.

**Resolved** that:

1. the amendments to the draft Joint Municipal Waste Management Strategy as set out in the report be endorsed; and
2. the RESOURCES Merseyside 2011-41 as new re-named Joint Recycling and Waste Management Strategy for Merseyside be approved.

46. **Name of the Authority WDA/47/11**

A report was submitted which sought Members' approval to change the public-facing name of the Authority.

**Resolved** that the change to the public-facing name of the Authority to Merseyside Recycling and Waste Authority be approved.

47. **Corporate Plan WDA/41/11**

The Authority considered a report which presented Members with a revised Corporate Plan for their consideration. The proposed amendments were informed by the development of the Authority's strategies and the Chief Executive's appraisal.

It was noted at the meeting that the Vision should read, 'Merseyside – A place where nothing is wasted.'

**Resolved** that:

1. the draft Corporate Plan attached at Appendix 1 to the report, subject to the amendment stated above, be approved and adopted by the Authority; and

2. the contents of the current Corporate Risk Register be noted.

48. **Quarterly Performance Report July – Sept 2011**  
**WDA/40/11**

Members were presented with the second quarterly performance report for 2011/12 which outlined current performance as monitored against the Authority's Corporate Plan.

**Resolved** that the Authority's performance as at Quarter 2 for 2011/12 be noted.

49. **Flexible Retirement Policy**  
**WDA/30/11**

The Authority was asked to consider the approval of a flexible retirement policy in light of age legislation, new pension regulations and increasing budgetary pressures.

**Resolved** that the Flexible Retirement Policy attached to the report be adopted.

50. **Exclusion of the Public**

**Resolved** that the public be excluded from the meeting during consideration of the following items for the reasons stated:

<b><u>Minute</u></b>	<b><u>Reason (under the Local Government Act 1972)</u></b>
51 & 52	Exempt information relating to the financial or business affairs of any particular person (Para 3 of Schedule 12A)

51. **Chief Executive's Appraisal**  
**WDA/42/11**

A report was submitted which informed Members of the outcome of the Chief Executive's Appraisal undertaken in October 2011.

Prior to consideration of the report, the Chairperson read out a statement regarding an outstanding issue from the appraisal process in relation to conditions of service.

**Resolved** that:

1. the outcome of the appraisal be noted;
2. the Monitoring Officer report back to the Authority on the implications of any changes to the Chief Executive's Conditions of Service; and
3. advice from North West Employers' Organisation be sought with regard to potential changes and alternatives.

52. **Resource Recovery Contract Competitive Dialogue**  
**WDA/46/11**

The Authority considered a report which updated Members on the progress of the Competitive Dialogue stage of the Resource Recovery Contract Procurement.

The Chief Executive provided a verbal update at the meeting and informed Members that the issues highlighted in the report were still being progressed and recommended that Members defer any decisions until such matters had been resolved.

**Resolved** that the recommendations contained in the report be deferred.