



MERSEYSIDE WASTE DISPOSAL AUTHORITY

## **FORWARD PLAN**

**Publication Date: April 2015**

### **Introduction**

In accordance with the Local Government Act 2000, the Authority publishes a “Forward Plan” of “Key Decisions”.

The Forward Plan is published on a six weekly basis to match the Authority’s meeting cycle and covers key issues to be dealt with in the subsequent three months. It is a publicly available document and its purpose is to reinforce the openness and accountability of the Authority’s decision-making process.

The Plan seeks to anticipate the issues that will be the subject of a Key Decision during that period. For each item the Plan includes:

- The item’s title and a short description of the decision being sought.
- An indication of who will be making the decision.
- The Scrutiny arrangements for the decision.
- An indication of when the decision is expected to be made. This may be a specific date i.e. the date of a meeting, or a period during which the decision is likely to be made.
- A list of Supporting Papers. These will be documents which the decision-maker(s) will consider or take into account when making the decision.
- An indication of what consultation will take place on the item which is the subject of the proposed decision. This will include an indication as to who will be consulted (i.e. principal groups and organisations) and how that consultation will be conducted.
- An indication of how and to whom representations should be made on the item.

Within the Plan, the items are listed in the chronological order in which it is anticipated that the decisions will be made.

The decision in respect of each key decision is recorded in the minutes for the relevant meeting which are approved at the subsequent meeting of the Authority and are open for inspection at the Authority Offices and on the Authority's web site.

## **Definition of a Key Decision**

The definition of a Key Decision is set out in the Authority's Constitution. It is as follows:-

*A Key Decision is an executive decision:-*

- (i) incurring expenditure or making savings which are financially significant, unless the specific expenditure or saving has previously been agreed by the Authority; or*
- (ii) which, in the view of the Chief Executive, in consultation with the Chair, is significant in terms of its effect on communities living or working in Merseyside.*

*A decision will be considered financially significant if:-*

- a) in the case of revenue expenditure, it results in incurring expenditure or making savings of £250,000 or greater;*
- b) in the case of capital expenditure, the capital expenditure/savings are in excess of £1 Million;*

*unless the specific expenditure or savings have previously been agreed by the Authority or have been taken in line with the Authority's Financial Management Policy.*

*In determining whether a decision is significant in terms of its effect on communities, the Chief Executive and lead Member will give consideration to:-*

- a) the number of residents/service users/District Council areas that will be affected;*
- b) whether the impact is short term, long term or permanent;*
- c) the impact on the community in terms of the economic, social and environmental well-being.*

## **Decision-Makers**

Key Decisions will be made by the Authority or its committees where relevant powers have been delegated. A report will be submitted to the relevant meeting on each key decision, and Members will also consider, where necessary, any report which has been 'called-in' under the Authority's scrutiny arrangements.

## **Consultation**

The Chief Executive, in taking decisions under delegated powers, will consult with the relevant Authority Members and other key stakeholders, in accordance with those identified in the Forward Plan.

## **Authority Meetings**

The Authority will meet formally approximately every six weeks. Meeting dates are published on the web site [www.merseysidewda.gov.uk](http://www.merseysidewda.gov.uk). Each Authority meeting will be in two parts. The first part of the meeting will consider the Key Decisions contained in the Forward Plan, and any other matters determined by the Chair. The second part of the meeting will be made available for any scrutiny discussions.

The current schedule of meetings is as follows:

24<sup>th</sup> April 2015  
26<sup>th</sup> June 2015 (Annual General Meeting)  
25<sup>th</sup> September 2015  
20<sup>th</sup> November 2015  
5<sup>th</sup> February 2016 (Budget & ordinary meeting)  
22<sup>nd</sup> April 2016

## **Scrutiny Arrangements**

Two Members of the Authority may request that the Chair place a delegated decision matter on the Agenda of an Authority regular meeting as a 'scrutiny item'.

## **Information Reports**

The Authority will periodically publish information reports about its Policies, Strategies and Performance on the web site [www.merseysidewda.gov.uk](http://www.merseysidewda.gov.uk)

## **Contacts**

If you have any queries or comments regarding the contents or format of this document please direct them to Mandy Valentine (Clerk to the Authority) on 0151-255-1444 or by e-mail at [enquiries@merseysidewda.gov.uk](mailto:enquiries@merseysidewda.gov.uk)

### AUTHORITY MEMBERSHIP 2013/14

COUNCILLOR	Responsibilities	Address and Contact Details
Graham Morgan (Chair) (Knowsley)	<ul style="list-style-type: none"> <li>• Scrutiny</li> <li>• Public Consultation</li> <li>• MWDA Portfolio</li> <li>• Forward Planning Member's Panel</li> <li>• Appeals Committee</li> <li>• Audit and Governance Committee</li> </ul>	24 Malvern Avenue Huyton Knowsley L14 6TS Tel: 0151 489 5292 Email: <a href="mailto:graham.morgan@knowsley.gov.uk">graham.morgan@knowsley.gov.uk</a>
Tony Concepcion (Deputy Chair) (Liverpool)	<ul style="list-style-type: none"> <li>• Scrutiny</li> <li>• Public Consultation</li> <li>• MWDA Portfolio</li> <li>• Forward Planning Member's Panel</li> <li>• Appeals Committee</li> <li>• Mersey Waste Holdings Ltd</li> </ul>	24 Woodbourne Road Liverpool L14 2DA Tel: 078742 16868 Email: <a href="mailto:tony.concepcion@liverpool.gov.uk">tony.concepcion@liverpool.gov.uk</a>
Kevin Cluskey (Sefton)	<ul style="list-style-type: none"> <li>• Scrutiny</li> <li>• Public Consultation</li> <li>• Appeals Committee</li> <li>• Audit and Governance Committee</li> <li>• Investigating and Disciplinary Committee</li> <li>• Mersey Waste Holdings Ltd</li> <li>• North West Employers Organisation</li> </ul>	39 Kent Avenue Litherland Liverpool L21 7QJ Tel: 0151 920 3704 Email: <a href="mailto:kevin.cluskey@sefton.gov.uk">kevin.cluskey@sefton.gov.uk</a>
Steve Williams (Wirral)	<ul style="list-style-type: none"> <li>• Scrutiny</li> <li>• Public Consultation</li> <li>• Bidston Methane Ltd Board</li> <li>• Investigating and Disciplinary Committee</li> </ul>	34 Beech Avenue Saughall Massie Upton Wirral CH49 4NJ Tel: 0151 677 8848 Email: <a href="mailto:stevewilliams@wirral.gov.uk">stevewilliams@wirral.gov.uk</a>

<p>Laura Robertson-Collins (Liverpool)</p>	<ul style="list-style-type: none"> <li>• Scrutiny</li> <li>• Public Consultation</li> <li>• Investigating and Disciplinary Committee</li> <li>• Mersey Waste Holdings Ltd</li> </ul>	<p>Labour Group Office Municipal Buildings Dale Street Liverpool L2 2DH Tel: 07980 311545 Email: <a href="mailto:laura.robertson-collins@liverpool.gov.uk">laura.robertson-collins@liverpool.gov.uk</a></p>
<p>Alan Cunliffe (St Helens)</p>	<ul style="list-style-type: none"> <li>• Scrutiny</li> <li>• Public Consultation</li> <li>• Forward Planning Member's Panel</li> <li>• Audit and Governance Committee</li> </ul>	<p>31 Stanley Avenue Rainford St Helens WA11 8HU Tel: 01744 677 280 Email: <a href="mailto:cllracunliffe@sthelens.gov.uk">cllracunliffe@sthelens.gov.uk</a></p>
<p>Irene Williams (Wirral)</p>	<ul style="list-style-type: none"> <li>• Scrutiny</li> <li>• Public Consultation</li> <li>• Bidston Methane Ltd Board</li> <li>• Appeals Committee</li> </ul>	<p>49 Parkhill Road Prenton Birkenhead Wirral CH42 9JD Tel: 0151 608 7806 Email: <a href="mailto:irenewilliams@wirral.gov.uk">irenewilliams@wirral.gov.uk</a></p>
<p>Patricia Hardy (Sefton)</p>	<ul style="list-style-type: none"> <li>• Scrutiny</li> <li>• Public Consultation</li> <li>• Forward Planning Member's Panel</li> <li>• Audit and Governance Committee</li> </ul>	<p>6 Oxford Drive Waterloo Liverpool L22 7RZ Tel: 0151 934 3361 Email: <a href="mailto:patricia.hardy@councillors.sefton.gov.uk">patricia.hardy@councillors.sefton.gov.uk</a></p>
<p>Andrew Foxley (Liverpool)</p>	<ul style="list-style-type: none"> <li>• Scrutiny</li> <li>• Public Consultation</li> </ul>	<p>c/o Labour Group Office Municipal Building Dale Street Liverpool Tel:07899 745 858 Email: <a href="mailto:Andrew.Foxley@liverpool.gov.uk">Andrew.Foxley@liverpool.gov.uk</a></p>

<p>Carl Beer Chief Executive</p>	<p>Various delegated matters</p>	<p>7<sup>th</sup> Floor 1 Mann Island Liverpool L3 1BP Tel: 0151 255 1444 Email: <a href="mailto:carlbeer@merseysidewda.gov.uk">carlbeer@merseysidewda.gov.uk</a></p>
<p>Peter Williams Treasurer</p>	<p>Various delegated matters</p>	<p>7<sup>th</sup> Floor 1 Mann Island Liverpool L3 1BP Tel: 0151 255 1444 Email: <a href="mailto:Peter.williams@merseysidewda.gov.uk">Peter.williams@merseysidewda.gov.uk</a></p>
<p>Mandy Valentine Clerk to the Authority / Monitoring Officer</p>	<p>Various delegated matters</p>	<p>7<sup>th</sup> Floor 1 Mann Island Liverpool L3 1BP Tel: 0151 255 1444 Email: <a href="mailto:amanda.valentine@merseysidewda.gov.uk">amanda.valentine@merseysidewda.gov.uk</a></p>

## CONTENTS

<b>Item</b>	<b>Ref No.</b>	<b>Decision Date</b>	<b>Lead Officer</b>
Service Delivery Plan 2015/16	K5-15	24/04/2015	Mandy Valentine
Quarterly Performance report (now incorporated into Service Delivery Plan)	K4-15		
Shared Parental Leave Policy	K3-15	24/04/2015	Paula Pocock
Community Fund 2015/16 – Invitations for Final Projects	K14-15	24/04/2015	Stuart Donaldson
Annual Governance Statement	K15-15	24/04/2015	Mandy Valentine
Communications & Marketing Strategy	K20-15	24/04/2015	Paula Pocock
Urgent Action – Residual Waste Treatment	K21-15	24/04/2015	Mandy Valentine
External Audit Plan 2014/15	K22-15	24/04/2015	Peter Williams
Internal Audit 2015/16	K23-15	24/04/2015	Peter Williams
Internal Audit – Interim Contracts	K24-15	24/04/2015	Peter Williams
Questions on the Discharge of Functions	K16-15	26/06/2015	Mandy Valentine
Scheme of Delegation and Constitution	K17-15	26/06/2015	Mandy Valentine
Appointment of Committees and Representation on Other Bodies	K18-15	26/06/2015	Mandy Valentine
Interim residual waste treatment procurement	K19-15	26/06/2015	John Connell

**MERSEYSIDE WASTE DISPOSAL AUTHORITY**

**KEY DECISION SHEET**

<b>Title</b>	<b>Service Delivery Plan 2015/16</b>			
<b>File Reference</b>	<b>K5-15</b>			
<b>Is the report likely to be private or public?</b>	Public			
<b>Decision Maker</b>	<b>Full Authority</b>			
<b>Key Decision Criteria</b>	<b>Financial</b>	<b>Community Impact</b>	<b>Other – please specify</b>	Corporate Governance
<b>Matter in respect of which a Key Decision is required.</b>	Member approval of a Service Delivery Plan which sets out how the Authority will make steps towards its Corporate Aims in the forward year, and consideration of a new reporting regime.			
<b>Scrutiny area</b>	<b>Corporate Governance</b>			
<b>Date for decision</b>	24 <sup>th</sup> April 2015			
<b>List of Background Papers for consideration</b>				
<b>Risk Management Implications</b>	<ol style="list-style-type: none"> <li>1. Failure to set clear objectives will result in poor corporate governance</li> <li>2. Failure to plan and prioritise will lead to inefficient use of resources.</li> <li>3. Clear planning will improve performance and engage Members, staff and stakeholders.</li> </ol>			
<b>Prior consultation</b>	Members' Forward Planning Panel			
<b>Representations</b>	In writing to Mandy Valentine or by email to <a href="mailto:Mandy.Valentine@merseysidewda.gov.uk">Mandy.Valentine@merseysidewda.gov.uk</a>			



**MERSEYSIDE WASTE DISPOSAL AUTHORITY**

**KEY DECISION SHEET**

<b>Title</b>	<b>Shared Parental Leave Policy</b>			
<b>File Reference</b>	<b>K3-15</b>			
<b>Is the report likely to be private or public?</b>	Public			
<b>Decision Maker</b>	<b>Full Authority</b>			
<b>Key Decision Criteria</b>	<b>Financial</b>	<b>Community Impact</b>	<b>Other – please specify</b>	<b>Corporate Governance</b>
<b>Matter in respect of which a Key Decision is required.</b>	To adopt a Shared Parental Leave Policy			
<b>Scrutiny area</b>	<b>Corporate Governance</b>			
<b>Date for decision</b>	24 <sup>th</sup> April 2015			
<b>List of Background Papers for consideration</b>	Draft Shared Parental Leave Policy			
<b>Risk Management Implications</b>	Failure to ensure fairness and consistent application of Policy and Procedure may leave the Authority open to legal challenge			
<b>Prior consultation</b>	Executive Management Team			
<b>Representations</b>	In writing to or by email to Paula Pocock <a href="mailto:Paula.Pocock@merseysidewda.gov.uk">Paula.Pocock@merseysidewda.gov.uk</a>			

**MERSEYSIDE WASTE DISPOSAL AUTHORITY**

**KEY DECISION SHEET**

<b>Title</b>	<b>Community Fund 2015-16 Allocation</b>			
<b>File Reference</b>	<b>K14-15</b>			
<b>Is the report likely to be private or public?</b>	Public			
<b>Decision Maker</b>	<b>Full Authority</b>			
<b>Key Decision Criteria</b>	<b>Financial</b>  ✓	<b>Community Impact</b>  ✓	<b>Other – please specify</b>  <b>Environmental benefits</b>	
<b>Matter in respect of which a Key Decision is required.</b>	To consider and approve projects to be invited to submit Stage 2 applications for funding from the Community Fund 2015-16.			
<b>Scrutiny area</b>	Strategy/Governance			
<b>Date for decision</b>	25 <sup>th</sup> April 2015			
<b>List of Background Papers for consideration</b>	Community Fund 2015-16 Report (WDA 03/15) of 6 <sup>th</sup> February 2015.			
<b>Risk Management Implications</b>	<ol style="list-style-type: none"> <li>1. Failure to demonstrate value for money</li> <li>2. Failure of applications to meet the aims and objectives of the Fund and be suitable for inviting to Stage 2</li> <li>3. Failure to address resource requirements to manage the Community Fund.</li> </ol>			
<b>Prior consultation</b>	MRWA Evaluation Team.			
<b>Representations</b>	In writing or by email to Stuart Donaldson <a href="mailto:stuart.donaldson@merseysidewda.gov.uk">stuart.donaldson@merseysidewda.gov.uk</a>			

**MERSEYSIDE WASTE DISPOSAL AUTHORITY**

**KEY DECISION SHEET**

<b>Title</b>	<b>Annual Governance Statement</b>			
<b>File Reference</b>	<b>K15-15</b>			
<b>Is the report likely to be private or public?</b>	Public			
<b>Decision Maker</b>	<b>Full Authority</b>			
<b>Key Decision Criteria</b>	<b>Financial</b>	<b>Community Impact</b>	<b>Other – please specify</b>	Governance
<b>Matter in respect of which a Key Decision is required.</b>	To consider the annual review of the Authority's governance arrangements and approve the Annual Governance Statement.			
<b>Scrutiny area</b>	<b>Governance</b>			
<b>Date for decision</b>	24 <sup>th</sup> April 2015			
<b>List of Background Papers for consideration</b>				
<b>Risk Management Implications</b>	Failure to review corporate governance and internal control arrangements is a statutory requirement and may lead to weaknesses in the direction and control of the Authority's functions.			
<b>Prior consultation</b>	Primary Assurance Group			
<b>Representations</b>	In writing to or by email to Mandy Valentine <a href="mailto:mandy.valentine@merseysidewda.gov.uk">mandy.valentine@merseysidewda.gov.uk</a>			

**MERSEYSIDE WASTE DISPOSAL AUTHORITY**

**KEY DECISION SHEET**

<b>Title</b>	<b>Communications and Marketing Strategy</b>			
<b>File Reference</b>	<b>K20-15</b>			
<b>Is the report likely to be private or public?</b>	Public			
<b>Decision Maker</b>	<b>Full Authority</b>			
<b>Key Decision Criteria</b>	<b>Financial</b>	<b>Community Impact</b>	<b>Other – please specify</b>	
<b>Matter in respect of which a Key Decision is required.</b>	To approve a Communications and Marketing Strategy			
<b>Scrutiny area</b>	<b>Corporate Governance</b>			
<b>Date for decision</b>	24 <sup>th</sup> April 2015			
<b>List of Background Papers for consideration</b>	Draft Communications and Marketing Strategy			
<b>Risk Management Implications</b>	Failure to set clear communications objectives which are linked strategically to the Authority's corporate aims and objectives would result in unfocused delivery of communications.			
<b>Prior consultation</b>	Executive Management Team			
<b>Representations</b>	In writing to or by email to <a href="mailto:paula.pocock@merseysidewda.gov.uk">paula.pocock@merseysidewda.gov.uk</a>			

**MERSEYSIDE WASTE DISPOSAL AUTHORITY**

**KEY DECISION SHEET**

<b>Title</b>	<b>Urgent Action – Residual Waste Treatment</b>			
<b>File Reference</b>	<b>K21-15</b>			
<b>Is the report likely to be private or public?</b>	Private			
<b>Decision Maker</b>	<b>Full Authority</b>			
<b>Key Decision Criteria</b>	<b>Financial</b>  X	<b>Community Impact</b>	<b>Other – please specify</b>	
<b>Matter in respect of which a Key Decision is required.</b>	To inform Members of an urgent decision taken by the Chief Executive to make a limited variation to the Waste Management and Recycling Contract (WMRC) to enable the Authority to divert approximately 20,000t of residual waste from landfill.			
<b>Scrutiny area</b>	Waste Contracts			
<b>Date for decision</b>	Decision taken on 3 <sup>rd</sup> December 2015 and reported to Authority meeting on 24 <sup>th</sup> April 2015.			
<b>List of Background Papers for consideration</b>				
<b>Risk Management Implications</b>	Issues regarding procurement were considered as part of the decision-making process.			
<b>Prior consultation</b>	Chair and Deputy Chair.			
<b>Representations</b>	In writing to or by email to <a href="mailto:mandy.valentine@merseysidewda.gov.uk">mandy.valentine@merseysidewda.gov.uk</a>			

**MERSEYSIDE WASTE DISPOSAL AUTHORITY**

**KEY DECISION SHEET**

<b>Title</b>	<b>External Audit Plan 2014-15</b>			
<b>File Reference</b>	<b>K22-15</b>			
<b>Is the report likely to be private or public?</b>	Public			
<b>Decision Maker</b>	<b>Full Authority</b>			
<b>Key Decision Criteria</b>	<b>Financial</b> ✓	<b>Community Impact</b>	<b>Other – please specify</b>	
<b>Matter in respect of which a Key Decision is required.</b>	The external auditor is required to prepare a plan for approval by the Authority before completing substantive work			
<b>Scrutiny area</b>	Finance			
<b>Date for decision</b>	24 April 2015			
<b>List of Background Papers for consideration</b>	N/a			
<b>Risk Management Implications</b>	Without a plan approved the Authority may not meet its obligations for external audit			
<b>Prior consultation</b>	N/a			
<b>Representations</b>	In writing to or by email to <a href="mailto:peter.williams@merseysidewda.gov.uk">peter.williams@merseysidewda.gov.uk</a>			

**MERSEYSIDE WASTE DISPOSAL AUTHORITY**

**KEY DECISION SHEET**

<b>Title</b>	<b>Internal Audit plan 2015-16</b>			
<b>File Reference</b>	<b>K23-15</b>			
<b>Is the report likely to be private or public?</b>	Public			
<b>Decision Maker</b>	<b>Full Authority</b>			
<b>Key Decision Criteria</b>	<b>Financial</b> ✓	<b>Community Impact</b>	<b>Other – please specify</b>	
<b>Matter in respect of which a Key Decision is required.</b>	The Authority is required to maintain an adequate and effective internal audit – the plan sets out, for Members, how that obligation is to be delivered			
<b>Scrutiny area</b>	<b>Finance</b>			
<b>Date for decision</b>	24 April 2015			
<b>List of Background Papers for consideration</b>	N/A			
<b>Risk Management Implications</b>	If the plan is not considered and approved there is a risk that the obligation for internal audit will not be met			
<b>Prior consultation</b>	n/a			
<b>Representations</b>	In writing to or by email to <a href="mailto:peter.williams@merseysidewda.gov.uk">peter.williams@merseysidewda.gov.uk</a>			

**MERSEYSIDE WASTE DISPOSAL AUTHORITY**

**KEY DECISION SHEET**

<b>Title</b>	<b>Internal audit – interim contracts</b>			
<b>File Reference</b>	<b>K24-15</b>			
<b>Is the report likely to be private or public?</b>	Public			
<b>Decision Maker</b>	<b>Full Authority</b>			
<b>Key Decision Criteria</b>	<b>Financial</b> ✓	<b>Community Impact</b>	<b>Other – please specify</b>	
<b>Matter in respect of which a Key Decision is required.</b>	Internal audit meet their obligations by reporting the outcome of their work, Members attention is drawn to the report so that they can assess the adequacy of internal controls at the authority.			
<b>Scrutiny area</b>	Finance			
<b>Date for decision</b>	24 April 2015			
<b>List of Background Papers for consideration</b>	NA			
<b>Risk Management Implications</b>	Unless Members review the outcome of Internal Audit's work there is a risk that internal control weaknesses will be missed			
<b>Prior consultation</b>	N/a			
<b>Representations</b>	In writing to or by email to <a href="mailto:peter.williams@merseysidewda.gov.uk">peter.williams@merseysidewda.gov.uk</a>			



**MERSEYSIDE WASTE DISPOSAL AUTHORITY**

**KEY DECISION SHEET**

<b>Title</b>	<b>Questions on the Discharge of Functions</b>			
<b>File Reference</b>	<b>K16-15</b>			
<b>Is the report likely to be private or public?</b>	Public			
<b>Decision Maker</b>	<b>Full Authority</b>			
<b>Key Decision Criteria</b>	<b>Financial</b>	<b>Community Impact</b>	<b>Other – please specify</b>	Governance
<b>Matter in respect of which a Key Decision is required.</b>	The Authority is required each year to nominate Members to answer questions at each of the District Council's own proceedings on behalf of the Authority.			
<b>Scrutiny area</b>	<b>Governance</b>			
<b>Date for decision</b>	26 <sup>th</sup> June 2015			
<b>List of Background Papers for consideration</b>	None			
<b>Risk Management Implications</b>	Risk of inconsistencies unless a single Member from each District Council is identified to answer questions regarding the Authority's activities.			
<b>Prior consultation</b>				
<b>Representations</b>	In writing to or by email to Mandy Valentine <a href="mailto:mandy.valentine@merseysidewda.gov.uk">mandy.valentine@merseysidewda.gov.uk</a>			

**MERSEYSIDE WASTE DISPOSAL AUTHORITY**  
**KEY DECISION SHEET**

<b>Title</b>	<b>Scheme of Delegation and Constitution</b>			
<b>File Reference</b>	<b>K17-15</b>			
<b>Is the report likely to be private or public?</b>	Public			
<b>Decision Maker</b>	<b>Full Authority</b>			
<b>Key Decision Criteria</b>	<b>Financial</b>	<b>Community Impact</b>	<b>Other – please specify</b>	Governance
<b>Matter in respect of which a Key Decision is required.</b>	The Authority's Constitution requires the Scheme of Delegation to be adopted at the Annual Meeting each year. This report will also identify any proposed changes to the Constitution following an annual review.			
<b>Scrutiny area</b>	<b>Governance</b>			
<b>Date for decision</b>	26 <sup>th</sup> June 2015			
<b>List of Background Papers for consideration</b>	None			
<b>Risk Management Implications</b>	Failure to adopt the Scheme of Delegation is a breach of the Authority Procedural Rules			
<b>Prior consultation</b>				
<b>Representations</b>	In writing to or by email to Mandy Valentine <a href="mailto:mandy.valentine@merseysidewda.gov.uk">mandy.valentine@merseysidewda.gov.uk</a>			

## MERSEYSIDE WASTE DISPOSAL AUTHORITY

### KEY DECISION SHEET

<b>Title</b>	<b>Appointment of Committees and Representation on Other Bodies</b>			
<b>File Reference</b>	<b>K18-15</b>			
<b>Is the report likely to be private or public?</b>	Public			
<b>Decision Maker</b>	<b>Full Authority</b>			
<b>Key Decision Criteria</b>	<b>Financial</b>	<b>Community Impact</b>	<b>Other – please specify</b>	Governance
<b>Matter in respect of which a Key Decision is required.</b>	Changes to the Authority's membership following District Council AGM's require the Authority to review membership of committees and representation on other bodies.			
<b>Scrutiny area</b>	<b>Governance</b>			
<b>Date for decision</b>	26 <sup>th</sup> June 2015			
<b>List of Background Papers for consideration</b>	None			
<b>Risk Management Implications</b>	It is good corporate governance to effectively delegate responsibility to committees and to identify appropriate levels of representation on other bodies.			
<b>Prior consultation</b>				
<b>Representations</b>	In writing to or by email to Mandy Valentine <a href="mailto:mandy.valentine@merseysidewda.gov.uk">mandy.valentine@merseysidewda.gov.uk</a>			

**MERSEYSIDE WASTE DISPOSAL AUTHORITY**

**KEY DECISION SHEET**

<b>Title</b>	<b>Interim residual waste treatment procurement</b>			
<b>File Reference</b>	<b>K19-15</b>			
<b>Is the report likely to be private or public?</b>	Private			
<b>Decision Maker</b>	<b>Full Authority</b>			
<b>Key Decision Criteria</b>	<b>Financial</b> ✓	<b>Community Impact</b>	<b>Other – please specify</b>	
<b>Matter in respect of which a Key Decision is required.</b>	Financially significant, impact on the community in terms of environmental wellbeing.			
<b>Scrutiny area</b>	<b>Procurement</b>			
<b>Date for decision</b>	26 <sup>th</sup> June 2015			
<b>List of Background Papers for consideration</b>	None			
<b>Risk Management Implications</b>	Opportunity to secure improved performance and financial efficiencies.			
<b>Prior consultation</b>	Chairman			
<b>Representations</b>	In writing to or by email to John Connell <a href="mailto:john.connell@merseysidewda.gov.uk">john.connell@merseysidewda.gov.uk</a>			