

JMWMS REVIEW PROGRAMME 2009-2010

PROJECT PACKAGES	ACTIVITY	PARTNERS/ TENDER	MWDA BUDGET	DATES	COMMENTS
CO-ORDINATION, MONITORING AND EVALUATION					
Project management and Document Development	<p>Establish steering group;</p> <p>Tender evaluations and interviews;</p> <p>Co-ordinating activities and monitoring progress;</p> <p>Agree strategy document framework, development of text, and revisions;</p> <p>Consider strategic issues including options and target development, scrutiny issues, governance, policy and legislation; risk management and</p>	Partners	In kind	APRIL 2009 – MARCH 2011	MWDA lead.

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	Agree final documents and ratification process.				
Develop monitoring and evaluation strategy	Establish activities currently monitored and those to be monitored for implementation of JMWMS. Produce final strategy and develop action plan.	Partners	In kind		Data and RPIG Sub groups to facilitate
SUSTAINABILITY					
Sustainability Appraisal Inc. Strategic Environmental Assessment (SEA) and Health Impact Assessment (HIA)	Project Inception and steering group meetings. Scope, call for Tenders, evaluation. Engagement with Partners. Updated Data Collection and review.	Tender	30,000	APRIL – OCTOBER 2009	Incorporating HIA new item not previously budgeted but common areas of activity with SA/SEA MWDA support from Strategy Team Possible District Support through SD officers and planners.

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	<p>Initial options, develop objectives and criteria.</p> <p>Scoping Report.</p> <p>5 week statutory consultation (SEA).</p> <p>Stakeholder engagement (HIA).</p> <p>Refine options and assessment.</p> <p>Incorporate consultation comments. Draft and final reports.</p> <p>Incorporate findings into draft strategy and consultation documents</p>				<p>Need to link with wider stakeholder and member consultation</p>
Life Cycle Analysis	<p>Project steering group meetings</p> <p>Modelling.</p> <p>Interpret results.</p> <p>Internal Review.</p>	Partners	10,000	AUGUST – OCTOBER 2009	<p>MWDA/WCA staff to be trained to facilitate task.</p> <p>Role for SOWG sub groups.</p>

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	Peer review of modelling.				
COLLECTION AUTHORITY ACTIVITIES					
DCAPS Review	Review and update each DCAP for short, medium and long term Sustainability Appraisals	Partners	0 WCA responsibility	OCTOBER 2009 – MARCH 2010	SOWG to agree template and scope for DCAPS. Responsibility of each District to review and feed into MWDA modelling for the RRC procurement discussions. Final DCAPS to be subject to SA possibly using on-line Integrated Appraisal Toolkit
WCA Issues and Opportunities	Workshops and steering group established; Best practice indentified; Key issues to address e.g. AWC, Food Waste Collection; Joint Procurements;	Partners (Facilitation)	?	JUNE – OCTOBER 2009	Facilitated support for workshops and final report. Some districts have planned compostion analysis which should feed into DCAPs.

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	<p>New legislation;</p> <p>Efficiencies and other issues;</p> <p>Waste composition analysis;</p> <p>Report to be produced to feed into draft strategy and consultation process</p>				
ENGAGEMENT, CONSULTATION and COMMS					
Develop Engagement and Consultation Strategies	<p>Establish current mechanisms for engagement and consultation;</p> <p>Production of Stakeholder and Member engagement and consultation strategies.</p> <p>Report to inform comms strategy.</p>	Three quotes	19,000	APRIL – JULY 2009	Support from Joint Comms Group/SOWG/MPU/LSPs.

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Develop and implement communications strategy	<p>Identify target audiences;</p> <p>Identify appropriate methods and mechanisms for communication</p> <p>Awareness raising opportunities Risks and opportunities to be identified for comms timetable linked to DPD process and other current or new waste activities including Love Food Hate Waste and other Joint Communication campaigns.</p>	Tender	70,000	APRIL – OCTOBER 2009	Support from Joint Comms Group/SOWG/MPU/LSPs.
Implement Engagement and Consultation with Stakeholders and Members	<p>Delivery of Stakeholder and Members engagement and consultation strategies;</p> <p>Evaluation and report; Inform drafting of final Strategy.</p>	Tender	80,000	NOVEMBER 2009 – OCTOBER 2010	Support from Joint Comms/SOWG/MPU

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TOTAL BUDGET for 2009-10			£209,000		