



MERSEYSIDE WASTE DISPOSAL AUTHORITY

## FORWARD PLAN

**Publication Date: February 2008**

### Introduction

In accordance with the Local Government Act 2000, the Authority publishes a "Forward Plan" of "Key Decisions".

The Forward Plan is published on a six weekly basis to match the Authority's meeting cycle and covers key issues to be dealt with in the subsequent three months. It is a publicly available document and its purpose is to reinforce the openness and accountability of the Authority's decision-making process.

The Plan seeks to anticipate the issues that will be the subject of a Key Decision during that period. For each item the Plan includes:

- The item's title and a short description of the decision being sought.
- An indication of who will be making the decision.
- The Scrutiny arrangements for the decision.
- An indication of when the decision is expected to be made. This may be a specific date i.e. the date of a meeting, or a period during which the decision is likely to be made.
- A list of Supporting Papers. These will be documents which the decision-maker(s) will consider or take into account when making the decision.
- An indication of what consultation will take place on the item which is the subject of the proposed decision. This will include an indication as to who will be consulted (i.e. principal groups and organisations) and how that consultation will be conducted.
- An indication of how and to whom representations should be made on the item.

Within the Plan, the items are listed in the chronological order in which it is anticipated that the decisions will be made.

The decision in respect of each key decision is recorded in the minutes for the relevant meeting which are approved at the subsequent meeting of the Authority and are open for inspection at the Authority Offices and on the Authority's web site.

## **Definition of a Key Decision**

The definition of a Key Decision is set out in the Authority's Constitution. It is as follows:-

*A key decision is an executive decision:-*

- 1. incurring expenditure or making savings in excess of £250,000, unless the specific expenditure or saving has previously been agreed by the Authority, or*
- 2. Is, in the view of the Director, in consultation with the lead Member significant in terms of its effects on communities living or working in Merseyside*

*A decision will be considered financially significant if:-*

- a) in the case of revenue expenditure, it results in incurring expenditure or making savings of £250,000 or greater;*
- b) in the case of capital expenditure, the capital expenditure/savings are in excess of £1 Million.*

*unless the specific expenditure or savings have previously been agreed by the Authority or have been taken in line with the Authority's Financial Management Policy.*

*In determining whether a decision is significant in terms of its effect on communities, the Director and lead Member will give consideration to:-*

- a) the number of residents/service users/District Council areas that will be affected;*
- b) whether the impact is short term, long term or permanent;*
- c) the impact on the community in terms of the economic, social and environmental well-being.*

## **Decision-Makers**

Key Decisions will be made by the Authority or its committees where relevant powers have been delegated. A report will be submitted to the relevant meeting on each key decision, and Members will also consider, where necessary, any report which has been 'called-in' under the Authority's scrutiny arrangements.

## **Consultation**

The Director, in taking decisions under delegated powers, will consult with the relevant Authority Members and other key stakeholders, in accordance with those identified in the Forward Plan.

## **Authority Meetings**

The Authority will meet formally approximately every six weeks. Meeting dates are published on the web site [www.merseysidewda.gov.uk](http://www.merseysidewda.gov.uk). Each Authority meeting will be in two parts. The first part of the meeting will consider the Key Decisions contained in the Forward Plan, and any other matters determined by the Chairman. The second part of the meeting will be made available for any scrutiny discussions.

The current schedule of meetings is as follows:

1<sup>st</sup> February 2008 Budget meeting

22<sup>nd</sup> February 2008

28<sup>th</sup> March 2008

18<sup>th</sup> April 2008

## **Scrutiny Arrangements**

Two Members of the Authority may request that the Chairman place a delegated decision matter on the Agenda of an Authority regular meeting as a 'scrutiny item'.

## **Information Reports**

The Authority will periodically publish information reports about its Policies, Strategies and Performance on the web site [www.merseysidewda.gov.uk](http://www.merseysidewda.gov.uk)

## **Contacts**

If you have any queries or comments regarding the contents or format of this document please direct them to Mandy Valentine (Corporate Services Manager) on 0151-255-1444 or by e-mail at [enquiries@merseysidewda.gov.uk](mailto:enquiries@merseysidewda.gov.uk)

**AUTHORITY MEMBERSHIP 2007/2008**

<b>COUNCILLOR</b>	<b>Portfolio Area</b>	<b>Address and Contact Details</b>
K Cluskey (Chairperson) (Sefton)	<ul style="list-style-type: none"> <li>• Strategy and Forward Planning</li> <li>• Finance</li> <li>• Performance Management</li> <li>• Best Value</li> <li>• Procurement</li> <li>• Sustainability</li> <li>• Scrutiny</li> <li>• Public Consultation</li> </ul>	39 Kent Avenue Litherland Liverpool L21 7QJ Tel: 0151 920 3704 Email: kevin.cluskey@sefton.gov.uk
J Salter (Deputy Chairperson) (Wirral)	<ul style="list-style-type: none"> <li>• Risk Management</li> <li>• Audit</li> <li>• Procurement</li> <li>• Scrutiny</li> <li>• Public Consultation</li> </ul>	7 Church Meadow Close Egremont Wallasey CH44 8HQ Tel: 0151 638 1364 Email: johnsalter@wirral.gov.uk
D Tattersall (Sefton)	<ul style="list-style-type: none"> <li>• Scrutiny</li> <li>• Public Consultation</li> </ul>	3 Beresford Drive Southport PR9 7JY 01704 226 370 Email: tattersall.david@btconnect.com
R Quinn (Liverpool)	<ul style="list-style-type: none"> <li>• Scrutiny</li> <li>• Public Consultation</li> </ul>	118 Anfield Road Liverpool L4 0TF Tel: 0151 225 2352 Email: Robbie.quinn@liverpool.gov.uk
A Dean (Liverpool)	<ul style="list-style-type: none"> <li>• Scrutiny</li> <li>• Public Consultation</li> </ul>	12 Sefton Park Court Elmswood Road Liverpool L17 0EF Tel: 0151 225 2366 Email: alan.dean@liverpool.gov.uk
A Bridson (Wirral)	<ul style="list-style-type: none"> <li>• Scrutiny</li> <li>• Public Consultation</li> </ul>	25 Edinburgh Drive Prenton Wirral Ch43 0RJ Tel: 0151 201 7310 Email: annbridson@wirral.gov.uk

D Crowther (St Helens)	<ul style="list-style-type: none"> <li>• Scrutiny</li> <li>• Public Consultation</li> </ul>	15 Hotel Street Newton-le-willows WA12 9QH 01925 290 232 cllrdcrowther@sthelens.gov.uk
D Lonergan (Knowsley)	<ul style="list-style-type: none"> <li>• Communications &amp; PR</li> <li>• Scrutiny</li> <li>• Public Consultation</li> </ul>	6 Stonehey Road Southdene Kirkby L32 9PU Tel: 0151 548 3490 Email: david.lonergan@knowsley.gov.uk

<b>OFFICERS</b>		
Carl Beer Director	Various delegated matters	6th Floor, North House 17 North John Street Liverpool L2 5QY Tele: 0151 255 1444 Email: carlbeer@merseysidewda.gov.uk
Carole Hudson Clerk	Various delegated matters	St Helens MBC Town Hall St Helens WA10 1HP Tele: 01744 456101 Email: carolehudson@sthelens.gov.uk
Ian Roberts Treasurer	Various delegated matters	St Helens MBC Town Hall St Helens WA10 1HP Tele: 01744 456101 Email: ianroberts@sthelens.gov.uk
Peter Blackburn Solicitor	Various delegated matters	St Helens MBC Town Hall St Helens WA10 1HP Tele: 01744 456101 Email: peterblackburn@sthelens.gov.uk

## CONTENTS

Item	Portfolio Area	Decision Date	Lead Officer
Inter Authority Agreement	Strategy	01/02/2008	Stuart Donaldson
JMWMS	Strategy	01/02/2008	Stuart Donaldson
Procurement Update (WMRC, Interim)	Procurement	01/02/2008	Terry Bradley
Procurement Evaluation Process	Procurement	01/02/2008	Carl Beer
Request From Wirral MBC	Strategy	01/02/2008	Shaun Alexander
Revenue Budget	Corporate Governance	01/02/2008	John Webster
Corporate Plan	Strategy and forward planning	01/02/2008	Carl Beer/ Mandy Valentine
Timetable of Meetings	Corporate Governance	01/02/2008	Mandy Valentine
Sites and planning strategy	Planning and Environmental	01/02/2008	Calvin Stockton
Medium Term Strategy	Finance	22/02/2008	Neil Ferris
CPO Strategy	Planning	22/02/2008	Calvin Stockton
Procurement Update – RRC	Procurement	28/03/2008	Terry Bradley
Code of Corporate Governance and Statement of Internal Control	Governance	18/04/2008	Mandy Valentine
Local Government & Public Involvement Act 2007	Corporate Governance	18/04/2008	Neil Ferris
Review of Local Conditions of Service	Corporate Governance	18/04/2008	Paula Pocock
Recycling Performance Recovery Programme	Procurement	09/07/2008	Neil Ferris

# MERSEYSIDE WASTE DISPOSAL AUTHORITY

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<b>ITEM FOR CONSIDERATION</b>	Inter Authority Agreement (IAA)		
<b>DECISION MAKER</b>	Merseyside Waste Disposal Authority		
<b>KEY DECISION CRITERIA</b>	<b>Financial?</b>  Yes	<b>Community Impact?</b>  Yes	<b>Other – Please state</b>
<b>REASON FOR MEETING KEY DECISION CRITERIA</b>	<p>The Authority and the 5 Waste Collection Authorities have entered into a Memorandum of Understanding (MoU) to develop partnership working between them in furtherance of the JMWMS.</p> <p>As the Authority enters into the Waste Contracts for recovery, recycling, landfill and the interim arrangements in 2008, the parties need to work together to facilitate the operation of those contracts. The Inter Authority Agreement will be legally binding and is a development of the principles set out in the MoU.</p> <p>The IAA will provide more detailed provision relating to technical inputs and payment. The greater the level of detail that can be agreed for inclusion in the IAA, the greater scope that MWDA will have in negotiating contracts with the private sector participants. It is therefore important that all partner authorities sign up to the Agreement before March 2008.</p>		
<b>SCRUTINY AREA</b>	Strategy		
<b>DATE/ PERIOD FOR DECISION</b>	1 <sup>st</sup> February 2008		
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION</b>	Draft Inter Authority Agreement		
<b>RISK MANAGEMENT IMPLICATIONS</b>	If the parties fail to enter into an Inter Authority Agreement, this may send a negative signal to participants and would reduce the scope for negotiation in the contracts as the operators would identify		

	uncertainty in what is being delivered by the collection authorities and add a financial cost to manage the greater risks.
<b>PRIOR CONSULTATION</b>	On-going with all five district waste managers, legal and finance officers.
<b>REPRESENTATIONS</b>	In writing or by email to Stuart Donaldson Waste Strategy Manager, MWDA, or by email to <a href="mailto:stuart.donaldson@merseysidewda.gov.uk">stuart.donaldson@merseysidewda.gov.uk</a>



# MERSEYSIDE WASTE DISPOSAL AUTHORITY

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<b>ITEM FOR CONSIDERATION</b>	Joint Municipal Waste Management Strategy Update			
<b>DECISION MAKER</b>	Merseyside Waste Disposal Authority			
<b>KEY DECISION CRITERIA</b>	<b>Financial?</b>  Yes	<b>Community Impact?</b>  Yes	<b>Other – Please state</b>	
<b>REASON FOR MEETING KEY DECISION CRITERIA</b>	<p>The Merseyside Waste Partnership is committed to developing its joint working ethos to raise standards and achieve more sustainable management of waste in Merseyside. In 2005, the partnership published its Joint Municipal Waste Management Strategy (JMWMS) as required under the Waste Emissions Trading Act 2003. This strategy sets out the policies and targets to deliver the national, regional and local objectives and requirements for the management of municipal waste on Merseyside.</p> <p>With Halton joining the Partnership in autumn 2006 and the publication of the Waste Strategy for England in spring 2007, it was considered that to successfully develop the partnership and move forward with strategic plans, both the JMWMS and the Halton waste management guidelines need to be updated.</p> <p>The process has allowed the content of the JMWMS to be tested to ensure policies, options and actions are deliverable, challenging and sustainable and give regard to the ever changing and evolving local, regional, national and European waste and resource management agenda.</p> <p>The updated document is not a full review of the 2005 strategy. The strategic aims and objectives agreed by Members in 2005 have not changed to ensure an on going alignment with the MWDA procurement process. It is proposed that a full review and public consultation on the JMWMS will take place in 2009/10.</p>			
<b>SCRUTINY AREA</b>	Strategy			
<b>DATE/ PERIOD FOR DECISION</b>	01 <sup>st</sup> February 2008			

<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION</b>	Draft Joint Municipal Management Strategy for Merseyside. Sustainability Appraisal of the JMWMS.
<b>RISK MANAGEMENT IMPLICATIONS</b>	Without the clarity offered from an up to date and robust waste management strategy for Merseyside, partner authorities could fail to commit to address/deliver on new revised legislation and national requirements, fail to meet targets and procure appropriately.
<b>PRIOR CONSULTATION</b>	On-going participation with District Authorities in the preparation of the draft documents.  Statutory consultees for Strategic Environmental Assessment purposes (Environment Agency, Natural England, English Heritage)
<b>REPRESENTATIONS</b>	In writing to Stuart Donaldson Waste Strategy Manager, MWDA, or by email to <a href="mailto:stuart.donaldson@merseysidewda.gov.uk">stuart.donaldson@merseysidewda.gov.uk</a>

**MERSEYSIDE WASTE DISPOSAL AUTHORITY**

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<b>ITEM FOR CONSIDERATION</b>	Procurement Update (WMRC, Interim)			
<b>DECISION MAKER</b>	<b>FULL AUTHORITY</b>			
<b>KEY DECISION CRITERIA</b>	<b>Financial?</b>	<b>Community Impact?</b>	<b>Other - Please State:</b>	
<b>REASON FOR MEETING KEY DECISION CRITERIA</b>	Report on progress of procurement process stages			
<b>SCRUTINY AREA</b>	<i>Procurement</i>			
<b>DATE/ PERIOD FOR DECISION</b>	1 <sup>st</sup> February 2008			
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION</b>	WMRC ISDS submissions Interim contract ISOS submissions			
<b>RISK MANAGEMENT IMPLICATIONS</b>	Letting of long term contracts			
<b>PRIOR CONSULTATION</b>	Reports to authority Oct 2007 and Dec 2007			
<b>REPRESENTATIONS</b>	In writing to Terry Bradley or by email to <a href="mailto:terry.bradley@merseysidewda.gov.uk">terry.bradley@merseysidewda.gov.uk</a>			

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<b>ITEM FOR CONSIDERATION</b>	Procurement Evaluation Process			
<b>DECISION MAKER</b>	<b>FULL AUTHORITY</b>			
<b>KEY DECISION CRITERIA</b>	<b>Financial?</b>	<b>Community Impact?</b>	<b>Other - Please State:</b>	
<b>REASON FOR MEETING KEY DECISION CRITERIA</b>	Agreement of Authority procurement process procedures to ensure compliance with Procurement Regulations			
<b>SCRUTINY AREA</b>	<i>Procurement</i>			
<b>DATE/ PERIOD FOR DECISION</b>	1 <sup>st</sup> February 2008			
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION</b>	Authority reports of Oct and Dec 2007			
<b>RISK MANAGEMENT IMPLICATIONS</b>	Risk of challenge by participant in procurement process and ultimately judicial review.			
<b>PRIOR CONSULTATION</b>				
<b>REPRESENTATIONS</b>	In writing to Carl Beer or by email to <a href="mailto:carlbeer@Merseysidewda.gov.uk">carlbeer@Merseysidewda.gov.uk</a> .			

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<b>ITEM FOR CONSIDERATION</b>	Request From Wirral MBC			
<b>DECISION MAKER</b>	<b>FULL AUTHORITY</b>			
<b>KEY DECISION CRITERIA</b>	<b>Financial?</b>	<b>Community Impact?</b> X	<b>Other - Please State:</b>	
<b>REASON FOR MEETING KEY DECISION CRITERIA</b>	To support WMBC request.			
<b>SCRUTINY AREA</b>	<i>Srategy</i>			
<b>DATE/ PERIOD FOR DECISION</b>	1 <sup>st</sup> February 2008			
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION</b>				
<b>RISK MANAGEMENT IMPLICATIONS</b>				
<b>PRIOR CONSULTATION</b>				
<b>REPRESENTATIONS</b>	In writing to Shaun Alexander or by email to <a href="mailto:shaun.alexander@merseysidewda.gov.uk">shaun.alexander@merseysidewda.gov.uk</a>			

**MERSEYSIDE WASTE DISPOSAL AUTHORITY**

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<b>ITEM FOR CONSIDERATION</b>	<b>Revenue Budget</b>			
<b>DECISION MAKER</b>	<b>Full Authority</b>			
<b>KEY DECISION CRITERIA</b>	<b>Financial?</b>	<b>Community Impact?</b> yes	<b>Other - Please State:</b>	
<b>REASON FOR MEETING KEY DECISION CRITERIA</b>	Identify the spending plan for 2008-2009 to 2010-2011 and in particular set the waste disposal levy for 2008-2009			
<b>SCRUTINY AREA</b>	<b><i>Corporate Governance</i></b>			
<b>DATE/ PERIOD FOR DECISION</b>	1 <sup>st</sup> February 2008			
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION</b>	Budget Working Papers			
<b>RISK MANAGEMENT IMPLICATIONS</b>	Failure to meet statutory requirement in respect of setting the levy			
<b>PRIOR CONSULTATION</b>	None			
<b>REPRESENTATIONS</b>	In writing to John Webster or by email to <a href="mailto:john.webster@merseysidewda.gov.uk">john.webster@merseysidewda.gov.uk</a>			

**MERSEYSIDE WASTE DISPOSAL AUTHORITY**

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<b>ITEM FOR CONSIDERATION</b>	<b>Corporate Plan 2007-2010 Service Plan 2008/09</b>			
<b>DECISION MAKER</b>	<b><i>Full Authority</i></b>			
<b>KEY DECISION CRITERIA</b>	<b>Financial?</b>	<b>Community Impact?</b> Yes	<b>Other - Please State:</b>	
<b>REASON FOR MEETING KEY DECISION CRITERIA</b>	Determines the Authority's aims and objectives and identifies the key projects required to deliver improved performance.			
<b>SCRUTINY AREA</b>	<b><i>Strategy and Forward Planning</i></b>			
<b>DATE/ PERIOD FOR DECISION</b>	1 <sup>st</sup> February 2008			
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION</b>				
<b>RISK MANAGEMENT IMPLICATIONS</b>	<ol style="list-style-type: none"> <li>1. Failure to set clear objectives will result in poor corporate governance</li> <li>2. Failure to plan and prioritise will lead to inefficient and ineffective use of resources.</li> <li>3. Clear planning will improve performance and engage Members, staff and stakeholders.</li> </ol>			
<b>PRIOR CONSULTATION</b>	MWDA Management Team and staff			
<b>REPRESENTATIONS</b>	In writing to Mandy Valentine or by email to <a href="mailto:mandy.valentine@merseysidewda.gov.uk">mandy.valentine@merseysidewda.gov.uk</a>			

**MERSEYSIDE WASTE DISPOSAL AUTHORITY**

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<b>ITEM FOR CONSIDERATION</b>	<b>Annual Meeting and Timetable of Authority Meetings</b>			
<b>DECISION MAKER</b>	<b><i>Full Authority</i></b>			
<b>KEY DECISION CRITERIA</b>	<b>Financial?</b> X	<b>Community Impact?</b> X	<b>Other - Please State:</b>	Requirement to set AGM
<b>REASON FOR MEETING KEY DECISION CRITERIA</b>	To set the date of the Annual Meeting of the Authority and identify an appropriate timetable of meetings for the 2008/2009 Municipal Year			
<b>SCRUTINY AREA</b>	Corporate Governance			
<b>DATE/ PERIOD FOR DECISION</b>	1 <sup>st</sup> February 2008			
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION</b>	None			
<b>RISK MANAGEMENT IMPLICATIONS</b>	Statutory requirement to set a date for the Authority's Annual Meeting which must take place on or before 30 <sup>th</sup> June each year.			
<b>PRIOR CONSULTATION</b>	None			
<b>REPRESENTATIONS</b>	In writing to Mandy Valentine or by email to <a href="mailto:mandy.valentine@merseysidewda.gov.uk">mandy.valentine@merseysidewda.gov.uk</a>			



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<b>ITEM FOR CONSIDERATION</b>	<b>Sites and Planning Strategy</b>			
<b>DECISION MAKER</b>	<b><i>FULL AUTHORITY</i></b>			
<b>KEY DECISION CRITERIA</b>	<b>Financial?</b> X	<b>Community Impact?</b> X	<b>Other - Please State:</b>	
<b>REASON FOR MEETING KEY DECISION CRITERIA</b>	To seek authority approval to take forward strategic sites and associated planning applications			
<b>SCRUTINY AREA</b>	<b><i>Planning and environmental</i></b>			
<b>DATE/ PERIOD FOR DECISION</b>	01/02/2008			
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION</b>	None			
<b>RISK MANAGEMENT IMPLICATIONS</b>	Failure to deliver strategic sites and planning will significantly affect the delivery of the procurement process			
<b>PRIOR CONSULTATION</b>	None			
<b>REPRESENTATIONS</b>	In writing to Calvin Stockton or by email to <a href="mailto:calvin.stockton@merseysidewda.gov.uk">calvin.stockton@merseysidewda.gov.uk</a>			

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<b>ITEM FOR CONSIDERATION</b>	Medium Term Strategy			
<b>DECISION MAKER</b>	<b><i>FULL AUTHORITY</i></b>			
<b>KEY DECISION CRITERIA</b>	<b>Financial?</b>  X	<b>Community Impact?</b>  X	<b>Other - Please State:</b>	
<b>REASON FOR MEETING KEY DECISION CRITERIA</b>	To approve a LATS trading strategy informed by outcome of the Interim Contract Procurement			
<b>SCRUTINY AREA</b>	<b><i>FINANCE</i></b>			
<b>DATE/ PERIOD FOR DECISION</b>	22 <sup>nd</sup> February 2008			
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION</b>				
<b>RISK MANAGEMENT IMPLICATIONS</b>	In the absence of an approved strategy the Authority is unable to consider the interim contract procurement results or the authorities ability to meet its LATS obligations.			
<b>PRIOR CONSULTATION</b>				
<b>REPRESENTATIONS</b>	In writing to Neil Ferris or by email to <a href="mailto:neil.ferris@merseysidewda.gov.uk">neil.ferris@merseysidewda.gov.uk</a>			

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<b>ITEM FOR CONSIDERATION</b>	CPO Strategy			
<b>DECISION MAKER</b>	<b>FULL AUTHORITY</b>			
<b>KEY DECISION CRITERIA</b>	<b>Financial?</b> Yes	<b>Community Impact?</b> Yes	<b>Other - Please State:</b>	
<b>REASON FOR MEETING KEY DECISION CRITERIA</b>	To seek Authority approval of a Compulsory Purchase Order (CPO) Strategy – to ensure that the Authority can potentially enact its confirmed CPO Powers if landowner negotiations at sites fail to deliver the Authority’s interest in the land			
<b>SCRUTINY AREA</b>	Planning and Environmental			
<b>DATE/ PERIOD FOR DECISION</b>	22 <sup>nd</sup> February 2008			
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION</b>	N/A			
<b>RISK MANAGEMENT IMPLICATIONS</b>	Following confirmation of the Authority’s CPO Powers, a CPO Strategy needs to be developed to counter the potential delays in landholder negotiations at sites and delays the procurement programme			
<b>PRIOR CONSULTATION</b>	N/A			
<b>REPRESENTATIONS</b>	In writing to Calvin Stockton or by email to <a href="mailto:calvin.stockton@merseysidewda.gov.uk">calvin.stockton@merseysidewda.gov.uk</a>			

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<b>ITEM FOR CONSIDERATION</b>	Procurement update - RRC			
<b>DECISION MAKER</b>	<b>FULL AUTHORITY</b>			
<b>KEY DECISION CRITERIA</b>	<b>Financial?</b>	<b>Community Impact?</b>	<b>Other - Please State:</b>	
<b>REASON FOR MEETING KEY DECISION CRITERIA</b>	Letting of long term contracts. Report on procurement progress			
<b>SCRUTINY AREA</b>	<b><i>PROCUREMENT</i></b>			
<b>DATE/ PERIOD FOR DECISION</b>	28 <sup>th</sup> March 2008			
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION</b>	RRC ISOS submissions.			
<b>RISK MANAGEMENT IMPLICATIONS</b>	Letting of long term contracts.			
<b>PRIOR CONSULTATION</b>	Report to Authority of Oct and Dec 2007			
<b>REPRESENTATIONS</b>	In writing to Terry Bradley or by email to <a href="mailto:terry.bradley@merseysidewda.gov.uk">terry.bradley@merseysidewda.gov.uk</a>			

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<b>ITEM FOR CONSIDERATION</b>	<b>Code of Corporate Governance and Statement of Internal Control</b>			
<b>DECISION MAKER</b>	<b><i>Full Authority</i></b>			
<b>KEY DECISION CRITERIA</b>	<b>Financial?</b>	<b>Community Impact?</b>	<b>Other – Please Specify</b>	Corporate Governance
<b>REASON FOR MEETING KEY DECISION CRITERIA</b>	To agree the Statement of Internal Control as part of the annual Code of Corporate Governance review.			
<b>SCRUTINY AREA</b>	<b><i>Corporate Governance</i></b>			
<b>DATE/ PERIOD FOR DECISION</b>	18 <sup>th</sup> April 2008			
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION</b>	None			
<b>RISK MANAGEMENT IMPLICATIONS</b>	Failure to review corporate governance and internal control arrangements is a statutory requirement and may lead to weaknesses in the direction and control of the Authority's functions.			
<b>PRIOR CONSULTATION</b>	Primary Assurance Group			
<b>REPRESENTATIONS</b>	In writing to Mandy Valentine or by email to <a href="mailto:mandy.valentine@merseysidewda.gov.uk">mandy.valentine@merseysidewda.gov.uk</a>			

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<b>ITEM FOR CONSIDERATION</b>	Local Government and Public Involvement Act 2007			
<b>DECISION MAKER</b>	<b>FULL AUTHORITY</b>			
<b>KEY DECISION CRITERIA</b>	<b>Financial?</b>	<b>Community Impact?</b>	<b>Other - Please State:</b>	JMWMS Target Achievement
		X		
<b>REASON FOR MEETING KEY DECISION CRITERIA</b>	MWDA as LAA partner Authority to the districts and Halton is required to co-operate with responsible authorities.			
<b>SCRUTINY AREA</b>	<i>PERFORMANCE/SCRUTINY</i>			
<b>DATE/ PERIOD FOR DECISION</b>	18 <sup>TH</sup> APRIL 2008			
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION</b>	-District LAA -The Above Act -Audit Commission guidance on CAA			
<b>RISK MANAGEMENT IMPLICATIONS</b>	Greater Public Accountability			
<b>PRIOR CONSULTATION</b>	All districts			
<b>REPRESENTATIONS</b>	In writing to Neil Ferris or by email to <a href="mailto:neil.ferris@merseysidewda.gov.uk">neil.ferris@merseysidewda.gov.uk</a>			

**MERSEYSIDE WASTE DISPOSAL AUTHORITY**

**FORWARD PLAN**

<b>ITEM FOR CONSIDERATION</b>	Review of Local Conditions of Service			
<b>DECISION MAKER</b>	<b>FULL AUTHORITY</b>			
<b>KEY DECISION CRITERIA</b>	<b>Financial?</b>	<b>Community Impact?</b>	<b>Other - Please State:</b>	
<b>REASON FOR MEETING KEY DECISION CRITERIA</b>	To review the Authority's Local Conditions of Service to ensure Policy Legal Compliance and Best Practice.			
<b>SCRUTINY AREA</b>	<i>Corporate Governance</i>			
<b>DATE/ PERIOD FOR DECISION</b>	18 <sup>TH</sup> APRIL 2008			
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION</b>	Local Conditions of Service.			
<b>RISK MANAGEMENT IMPLICATIONS</b>	Fundamental to ensure Local Conditions of Service meet current best practice			
<b>PRIOR CONSULTATION</b>	Unison All Employees Members			
<b>REPRESENTATIONS</b>	In writing to Paula Pocock or by email to <a href="mailto:paula.pocock@merseysidewda.gov.uk">paula.pocock@merseysidewda.gov.uk</a>			

**MERSEYSIDE WASTE DISPOSAL AUTHORITY**

**FORWARD PLAN**

<b>ITEM FOR CONSIDERATION</b>	Recycling Performance Recovery Programme			
<b>DECISION MAKER</b>	<b>FULL AUTHORITY</b>			
<b>KEY DECISION CRITERIA</b>	<b>Financial?</b>  X	<b>Community Impact?</b>  X	<b>Other - Please State:</b>	JMWMS Target Achievement
<b>REASON FOR MEETING KEY DECISION CRITERIA</b>	To approve a programme of actions for MWDA and districts to implement to achieve JMWMS targets.			
<b>SCRUTINY AREA</b>	<b><i>PROCUREMENT</i></b>			
<b>DATE/ PERIOD FOR DECISION</b>	9 <sup>TH</sup> July 2008			
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION</b>	JMWMS DCAP'S SOWG proposals			
<b>RISK MANAGEMENT IMPLICATIONS</b>	Without an RPRP the coherent planning and achievement of JMWMS targets will not be realised.			
<b>PRIOR CONSULTATION</b>	SOWG			
<b>REPRESENTATIONS</b>	In writing to Neil Ferris or by email to <a href="mailto:neil.ferris@merseysidewda.gov.uk">neil.ferris@merseysidewda.gov.uk</a>			