



MERSEYSIDE WASTE DISPOSAL AUTHORITY

PERSON SPECIFICATION

JOB TITLE	CIRCULAR ECONOMY & STRATEGY MANAGER	
LOCATION	Mann Island	
GRADE	PO6	
REPORTS TO	Assistant Director Business Services & Strategy	
MAIN PURPOSE OF THE JOB		
<ul style="list-style-type: none"> ▪ To manage the Circular Economy & Strategy Team. ▪ To assist in the management and development of the Authority's strategic aims and objectives. 		
ESSENTIAL CRITERIA		DESIRABLE CRITERIA
EXPERIENCE		
Successful manager with a strong track record in driving continuous improvement processes for effective service delivery		
Experience in policy development, documentation, training and implementation		
Experience of developing , managing and monitoring large budgets, and delivering projects within agreed spending parameters		
Ability to delegate effectively, building teamwork and proactively working with colleagues in other work areas to achieve outcomes		
Proven ability to build effective working relationships and strategic partnerships both inside and outside the organisation		
Proven ability to consistently make good decisions through a combination of analysis, experience and problem solving		
A proven ability of implementing, strategies policies and procedures		
QUALIFICATIONS AND TRAINING		



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A degree or equivalent professional qualification in a relevant area	
A current valid driving licence	
PRACTICAL SKILLS	
Ability to write clear and concise reports, letters and statements on behalf of the Authority	Change management skills to facilitate major policy/operational changes
Excellent information technology skills	
Ability to analyse complex information and present that information in a clear manner	
Familiarity with project management/programme management	
Excellent organisational and interpersonal skills	
PERSONAL QUALITIES & ATTRIBUTES	
To have a professional outlook and act professionally at all times	
Strategically minded and highly collaborative	
High level of personal integrity and confidentiality	
To be a good team player with the ability to adapt quickly and to be able to work with the minimum supervision	
To have a flexible approach to service delivery implementation	
A willingness to develop as an individual and as a professional and to attend appropriate training courses as identified through the staff development scheme	
OTHER REQUIREMENTS	
Ability to organise own workload and prioritise effectively	
Ability to initiate, plan and organise team work efficiently and effectively against broader organisational goals and staff development needs	
Ability to meet tight deadlines in a busy working environment	

Last Updated: June 2019