



**At a meeting of the Authority
held on Friday 24th November 2017**

Present : Councillor Tony Concepcion
Councillor Laura Robertson-Collins
Councillor Steve Williams
Councillor Carol Sung
Councillor Mike O'Brien
Councillor Dianne Roscoe
Councillor Stef Nelson

26. **Apologies for Absence**

Apologies for absence were received from Councillors Norbury and Morgan

27. **Minutes of the Authority Meeting held on 22nd September 2017**

Resolved that the minutes of the Authority Meeting held on 22nd September 2017 be approved and signed as a correct record.

28. **Declarations of Interests by Members and Officers**

There were no declarations of interest.

29. **Question(s) from Members under Procedural Rule 9**

There were no questions submitted by Members in accordance with Procedural Rule 9.

30. **Question(s) from Members of the Public under Procedural Rule 10**

There were no questions submitted by members of the public in accordance with Procedural Rule 10.

31. **Motion proposed by Members under Procedural Rule 15**

There were no motions proposed by Members under Procedural Rule 15.

32. **Corporate Planning Review 2017**
WDA/28/17

Members were presented with a report and were asked to consider the content of the Authority's Corporate Plan and note the current version of the Corporate Risk Register.

Resolved that:

1. the Authority's current Corporate Plan attached at Appendix 1 be noted; and
2. the contents of the current Corporate Risk Register attached at Appendix 2 be noted.

33. **External Audit – Annual Letter to Members 2016-17**
WDA/27/17

Members were provided with the Annual Audit letter and report which provided the outcome of the 2016-17 audit undertaken by the Authority's external auditor, Grant Thornton.

Resolved that the contents of the Annual Audit Letter be noted;

34. **Internal Audit – Contract Arrangements**
WDA/26/17

As part of its statutory governance arrangements the Authority is required to maintain an effective Internal Audit which is provided by St Helens Council. Members considered a report from the Auditor, reviewing the arrangements at the Authority and as part of the latest review detailed any weaknesses and recommended improvements.

Resolved that the contents of the report from the Internal Auditor be noted.

Cath Fogarty from St Helens Internal Audit confirmed that the Authority had received a high assurance and that there were no key issues arising from the audit.

35. **Internal Audit – HWRC Review**
WDA/29/17

As part of its statutory governance arrangements the Authority is required to maintain an effective Internal Audit which is provided by St Helens Council. Members considered a report from the Auditor, reviewing the arrangements at the Authority and as part of the latest review detailed any weaknesses and recommended improvements.

Resolved that:

1. the contents of the report from the Internal Auditor be noted and;
2. the Authority's response to the Key Issues identified by the Auditor in the action plan to their report (at Appendix 1) be approved.