



**At a meeting of the Authority
held on Friday 20th November 2015**

Present : Councillor Graham Morgan
Councillor Tony Concepcion
Councillor Irene Williams
Councillor Steve Williams
Councillor Kevin Cluskey
Councillor Alan Cunliffe
Councillor Laura Robertson-Collins
Councillor Andrew Foxley

29. **Apologies for Absence**

Apologies for absence were received from Councillors Fairclough and Nelson.

30. **Minutes of the Authority Meeting held on 25th September 2015**

Resolved that the minutes of the Authority Meeting held on 25th September 2015 be approved and signed as a correct record.

31. **Declarations of Interests by Members and Officers**

There were no declarations of interest.

32. **Question(s) from Members under Procedural Rule 9**

There were no questions submitted by Members in accordance with Procedural Rule 9.

33. **Question(s) from Members of the Public under Procedural Rule 10**

There were no questions submitted by Members of the Public in accordance with Procedural Rule 10.

34. **Motion proposed by Members under Procedural Rule 15**

There were no motions proposed by Members under Procedural Rule 15.

35. **Corporate Planning Review**
WDA/35/15

Members were provided with a report seeking approval to a revised Corporate Plan and the Service Delivery Plan 2015/16 to ensure that the Authority remains on track to meet its long term aims.

Resolved that:

1. the revised Corporate Plan attached at Appendix 1 be approved and adopted;
2. the proposed amendments to the Service Delivery Plan 2015/16 highlighted in Appendix 2 be approved; and
3. the contents of the current Corporate Risk Register attached at Appendix 3 be noted.

36. **External Audit – Annual Audit Letter 2014-15**
WDA/36/15

The Annual Audit Letter was presented to Members and reported the outcome of the 2014/15 audit undertaken by the Authority's external auditor Grant Thornton in relation to the Authority's Financial Statements and Use of Resources. The Auditor issued an unqualified opinion for each.

Resolved that the contents of the Annual Audit Letter be noted.

37. **Internal Audit – Waste Disposal Contract Final Claim 2014-15**
WDA/37/15

A report was provided to Members showing the outcome of the latest Internal Audit review of the waste disposal and treatment contracts and whether the controls at the Authority on the amounts paid out under those contracts are adequate and effective. The auditor found no key issues and issued a 'high' level of assurance.

Resolved that the contents of the Internal Auditor's report be noted.

Members congratulated staff and the Contracts Team on the excellent work they have done.

38. **Internal Audit – Veolia Systems & Procedures**
WDA/38/15

Members considered a report showing the outcome of the latest Internal Audit review of the systems and procedures used by Veolia ES Merseyside Ltd (Veolia), to verify the information they hold and that they ensure that weighbridges which are critical for the contract are regularly calibrated and comply with procedures. The auditor found no key issues and issued a 'substantial' level of assurance.

Resolved the contents of the Internal Auditor's report be noted.

39. **Pilot Waste Apprentices Support Scheme Review**
WDA/34/15

Members were presented with the evaluation of the pilot Waste Apprenticeships support scheme and also the proposals to support the Apprentice scheme in 2016/17.

Resolved that:

1. It be noted that of the 16 apprentices supported through the pilot scheme, 13 have found permanent employment;
2. The recommendations of the evaluation report (attached at Appendix 1) listed at paragraph 3.10 of this report be agreed; and
3. Support for an Apprenticeships scheme subject to budget provision in 2016/17 in line with the Next Steps proposed at paragraph 4 of the report be agreed.